

**CITY OF FOREST GROVE
COMMITTEE FOR COMMUNITY INVOLVEMENT
Meeting was held via WebEx
Special Meeting November 24th, 2020**

Chairperson: David Anderson

(Vice- Chair) Pamela Sprague
(Secretary) Tom Cook

Lowell Greathouse

Student Advisor: Vacant

Council Liaison: Malynda Wenzl

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

→ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

Present: Tom Cook, Council Liaison Malynda Wenzl, City Staff Bryan Pohl, Lowell Greathouse, David Anderson, Gretchen.

Absent: Pam Sprague

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1. Call to Order and approval of minutes: Called to order at 5:30.

2. Annual Town Meeting Discussion. Still being planned as a virtual meeting.

- Discussion concerning the ATM virtual platform. Zoom appears to be too expensive. Dave met with PGI reps. No live video. Consensus that the platform should be live video with questions sent via texts/chat. No questions submitted with “live video” from participants.
- Discussion around the feature of recording the ATM to stream later.
- Consensus on requirements for the ATM platform:

A. Live video of presenters.

B. Live chat for questions to be submitted.

C. Recording of the ATM

D. Pre-register sign-up

- Discussion about having a “post-ATM survey.”
- Possibility of Spanish transcription posted after ATM archived.
- Gretchen will research and summarize possible platform vendors and the options will be distributed to CCI members for final platform recommendation to city council.

3. Adjourn: 6:30