



A place where families and businesses thrive.

CITY COUNCIL MEETING

Monday, November 13, 2023
Community Auditorium, 1915 Main Street

Malynda Wenzl, Mayor

Donna Gustafson, Council President
Michael Marshall, Councilor
Karen Martinez, Councilor

Timothy A. Rippe, Councilor
Elena Uhing, Councilor
Mariana Valenzuela, Councilor

Zoom Webinar:

Link: https://us06web.zoom.us/j/85075722488?pwd=Ue3gQIM3wExoV7yEXD865_if3RTD.r8lzEvTj5_VogNJv

Meeting ID: 850 7572 2488

Passcode: 97116

TVCTV Livestream: <https://reflect-tvctv.cablecast.tv/CablecastPublicSite/?site=6>

CITY COUNCIL WORK SESSIONS

No public comment will be taken. The Council will take no formal action.

5:30 Council Liaison Appointments

Staff: Jesse VanderZanden, City Manager

6:10 League of Oregon Cities Debrief

Staff: Jesse VanderZanden, City Manager

6:50 TVCTV Holiday Greeting Recording

CITY COUNCIL MEETING

A. 7:00 Call to Order

1. Roll Call
2. Land Acknowledgement
3. Pledge of Allegiance

B. Public Comment: Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Comments limited to two (2) minutes. All testimony is recorded. Written comments may be submitted by 3:00 p.m. on the day of the meeting to CityCouncilors@forestgrove-or.gov. **Zoom Attendees:** Use the "Raise Hand" option to be called on.

1. Public Comment

C. Consent Agenda: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Councilors who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining item(s).

1. Approve Charter Review Committee Minutes of August 30, 2023
2. Approve Charter Review Committee Minutes of September 13, 2023
3. Approve Charter Review Committee Minutes of September 17, 2023
4. Approve Sister City Committee Minutes of June 14, 2023
5. Approve Sister City Committee Minutes of July 17, 2023
6. Approve Committee for Community Involvement Minutes of September 5, 2023
7. Approve Committee for Community Involvement Minutes of October 10, 2023
8. Approve City Council Meeting Minutes of July 10, 2023
9. Approve City Council Work Session Minutes of June 12, 2023
10. Approve City Council Work Session Minutes of July 10, 2023
11. Approve City Council Work Session Minutes of August 28, 2023
12. Approve City Council Work Session Minutes of September 11, 2023
13. Approve City Council Work Session Minutes of September 25, 2023
14. Approve City Council Work Session Minutes of October 09, 2023
15. Approve City Council Work Session Minutes of October 23, 2023
16. Approve City Council Joint Work Session Minutes of October 23, 2023
17. Accept Resignation on Committee for Community Engagement (CCE) (Hope Kramer, Appointed 01/21, Term Expiring January 31, 2027).
18. Approve Monthly Building Activity Report for October 2023
19. Endorse New Liquor License Application Big Wild Spirits. (Off-Premises Sales, Distillery), 1835 19th Ave.

D. Additions/Deletions

1. City Manager

2. Proposed by Councilors

E. Presentations: The Council will hold questions until the end of each presentation. A two-minute reminder will be given to the presenter to conclude remarks.

1. 7:15 **Commissioner Willey Update**

Presenter: Jerry Willey, Washington County Commissioner

2. 7:30 **Parks & Recreation Update**

Presenter: Anne Lane, Parks & Recreation Director

F. Public Hearings, Ordinances, and Resolutions

1. 7:50 **ORDINANCE NO. 2023-06 ANNEXING 20 +/- ACRES OF LAND INTO THE CITY LIMITS OF FOREST GROVE AND CLEAN WATER SERVICES DISTRICT AND WITHDRAWING THE TRACT FROM THE FOREST GROVE RURAL FIRE PROTECTION DISTRICT AND WASHINGTON COUNTY ENHANCED SHERIFF PATROL DISTRICT; WASHINGTON COUNTY TAX LOT 1N332D000201; FILE NO. 311-23-000017-PLNG**

Staff: Dan Riordan, Senior Planner; Bryan Pohl, Community Development Director

2. 8:05 **RESOLUTION NO. 2023-51 APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF FOREST GROVE AND METRO FOR RECEIPT OF \$200,000 OF METRO PARKS AND NATURE BOND FUNDS FOR THE MASTER PLANNING OF THE FOREST GROVE LOOP TRAIL AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

Staff: Anne Lane, Parks & Recreation Director

3. 8:15 **RESOLUTION NO. 2023-52 ESTABLISHING THE TOURISM EVENT SPONSORSHIP PROGRAM AND THE TOURISM CAPITAL PROGRAM USING TRANSIENT LODGING TAX (TLT) REVENUE**

Staff: Miles Glowacki, Economic Development Coordinator

4. 8:25 **RESOLUTION NO. 2023-53 AUTHORIZING THE CITY OF FOREST GROVE (CITY) TO COMMENCE NEGOTIATIONS TO ADD PARTICIPATION IN THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) FOR AFSCME EMPLOYEES CURRENTLY PARTICIPATING IN THE CITY'S DEFINED CONTRIBUTION PLAN WHO ELECT TO JOIN PERS**

Staff: Paul Downey, Assistant City Manager

5. 8:35 **RESOLUTION NO. 2023-54 AMENDING COUNCIL RULES SECTIONS 14.1, ADVISORY BOARDS, COMMISSIONS, AND COMMITTEES; 14.2, PURPOSE; 14.3, MEMBERSHIP QUALIFICATIONS; 14.8, COUNCILMEMBER LIASIONS; 14.9, STAFF LIAISONS; 14.10, APPOINTMENTS AND REAPPOINTMENTS; AND 14.16, ANNUAL REPORTING**

Staff: Bryan Pohl, Community Development Director

G. 8:50 Council Communications: Limit remarks to a brief summary of Boards and Commissions liaison reports of three (3) minutes.

1. Councilor Reports
2. City Manager's Report
3. Mayor's Report

H. 9:15 Adjournment

Americans with Disabilities Act (ADA) Notice: The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, mwoods@forestgrove-or.gov, at least 48-hours in advance of the meeting.