

SISTER CITIES MEETING AGENDA

June 14, 2023 05:00 PM

Zoom Meeting

<https://us06web.zoom.us/j/84746111229?pwd=YlJ5a3drMWVTYnpVdDhkVmhKbG9kZz09>

Meeting ID: 847 4611 1229

Passcode: 061423

Agenda 6/14/2023

1. Call to Order: (do we have a quorum)
2. Additions/Deletions:
3. Approval of Minutes: May 17, 2023
4. Financial Report: **Doreen**
5. Liaison Reports: (As applicable)
 - i) Chamber-**Mayor Wenzl**
 - ii) City – **Anna**
6. Subcommittee: Latin Subcommittee - the Sister City of Interest
Subcommittee actions-**Nicole/John/Tim/Larisa – No updates**
7. Old Business:
 - i) Adult Delegation to Nyuzen (2023)
 - ii) Student Delegation from Nyuzen to Forest Grove (2023)
8. New Business
 - i) Performance for the Hosts – See attachment
9. Nex Meeting
 - i) Date
 - ii) Time
 - iii) Location
10. Adjournment

Forest Grove/Nyuzen Sister Cities Committee Meeting Minutes

Meeting Date: May 17, 2023
Meeting Location: Video Conference

Members: Present:

Nefedov, Larisa	Chair
Nowlin, Nicole	Vice-Chair
Anderson, Kermit	Secretary
Stenson, Doreen	Treasurer
Allen, Linda	
Beechwood III, John	
Unander, Sig	

Members Absent: Stapp, Azumi

Guest: Pat Truax

Others:

Blackmun, Rich	Absent
Ruggles, Anna	Staff Liaison
Wenzl, Malynda	Mayor, Liaison

1. Call to Order

Meeting was called to order at 5:02 p.m. by Nefedov. Due to COVID-19 the meeting was held via Zoom conferencing.

2. Quorum Yes

3. Minutes

Minutes from the April 19, 2023, meeting were distributed and reviewed. Corrections to financial report made.

Motion: moved by Beechwood, seconded by Stenson to approve the minutes as corrected. Motion carried.

4. Financial Report Treasurer Stenson

- a. SCC Account balance is \$6067.84.
- b. SCC Bottle Drop account is \$181.10.
- c. The above balances reflect \$1500.00 cashed out from the Bottle Drop account and deposited in the general fund.

5. Liaison Reports a. City (Ruggles)

Ruggles reports that she will be taking a medical retirement from her position as City Recorder. Her last day of work will be Friday, July 28, 2023. She further reported that the city has hired a program coordinator but SCC duties are not yet defined.

b. Chamber (Wenzl)

No report due to time constraint.

6. Subcommittees Updates—Latin American (Nefedov)

No report

7. New Business

None

8. Old Business

a. Adult Delegation to Nyuzen

- 1) Details of the extended discussion of the adult delegation are provided by Ruggles under separate cover. Topics discussed include delegate list, lodgings in Nyuzen (hotel vs. host family), airline carriers (Japan Air chosen). Ruggles also shared a tentative schedule of events when in Nyuzen.
- 2) Tentative orientation date for delegates is Wednesday, July 19, 2023, at Black Dog Bar and Grill. This event will also honor Anna Ruggles for her years of service to the city of Forest Grove and her special work on behalf of the SCC.
- 3) Beechwood III updated the SCC on his work creating a gift from the citizens of Forest Grove to Nyuzen honoring their 70th anniversary.
- 4) Ruggles informed the prospective delegates of the availability of various items for use as gifts to Nyuzen hosts.
- 5) Pat Truax reminded SCC that past delegations have performed skits, songs, and poems for the hosts at the welcome dinner in Nyuzen. Pat suggested offline discussion to decide on appropriate presentations.

b. Student Delegation to Forest Grove

- 1) The Nyuzen students' visit is scheduled October 28-November 1.
- 2) Host families are needed. Mayor Wenzl will approach her teacher colleagues and Ruggles mentioned several publicity outlets for recruiting host families.

9. Next Meeting(s)

Wednesday, June 14, 2023 5:00 pm. In person City Auditorium

10. Adjournment

Meeting adjourned at 6:26 pm.

Pat Truax
Request to SCC for consideration

Konnichiwa (This is a friendly way to say Good Afternoon in Japanese)

The City of Forest Grove plans to sponsor another trip to Nyuzen, our Sister City in Japan, to help them celebrate their 70th anniversary of the village unification.

This letter requests your participation in a video highlighting your business or department. We have a congratulatory banner to our Sister City Nyuzen celebrating that 70th Anniversary for your group to hold.

These video clips will be presented in Japan to our Sister City in late September 2023. The recording will take just a few minutes of your time to smile and wave displaying the banner at your place of business.

If you are interested in participating with this project, please contact Pat Truax @ 503-310-7740 or Pattru2003@yahoo.com, and she will schedule a time for you. We hope to hear from you in your support of our Sister City.

Thank you for you time. Sayonara (Goodbye)

Sister City Committee



- Celebrating 70 years as Nyuzen Town
- Celebrating 70 years as Nyuzen
- To Our Sister City Nyuzen Celebrating 70 years
- Congratulations on 70 years to our Sister City Nyuzen

Sign – Miracle Sign Co. – Lynn Magner

Each groups will sign banner after being taped

Video – City, Deb (UCC), Brian-PAC (Music?)

Letter of explanationemail /mail to groups

Date/time for video	Response to letter	Group
		City Hall
		Fire Department
		Police Department
		Parks and Rec
		Public Works
		Light & Power
		Library
		Sister City Committee
		Valley Art
		BJ's
		Wednesday Market
		Pacific University
		FGHS, track,etc..
		NAMS
		TMUE
		School District Office
		Noon Rotary
		DayBreak Rotary
		Travel group for 70 th celebration
		**Pictures of Sandy
		**Old pictures from previous trips
		American Legion
		Chamber Luncheon
		Chamber to send out to businesses
		Sake One