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**Council Boards and Commissions  
Subcommittee Work Session #4**

**Tuesday, May 2, 2023  
Zoom**

***Minutes approved by Council Subcommittee 08.21.2023.***

**A. Call to Order**

The Council Boards and Commission (B/C) Subcommittee Work Session was called to order at 2:30 p.m. via Zoom Webinar Video Conference.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson, Council President; Karen Martinez; and Timothy Rippe.
2. **STAFF PRESENT:** Bryan Pohl, Community Development Director; Dan Riordan, Senior Planner; and Anne Lane, Parks and Recreation Director.

**B. Agenda Topics:**

1. **Community Forestry Commission (CFC)** was established in 1992 by City Council. The purpose of CFC, pursuant to City Code § 35.090-35.099, is to encourage broad-based community representation and advise City Council on public policy issues affecting Forest Grove and Council adopted Goals and Objectives related to the urban forest. The CFC serves as the City's Tree Board for Tree City USA® qualification and works to increase the number of trees in the community through planting programs, education and protection of existing trees.

Discussion/Recommendation:

*Keep CFC and meet quarterly.*

2. **Parks and Recreation Commission (P&R)** was established in 1974 by City Council. To represent community interests and input in promoting a system of parks, recreation facilities, trails and programs that serves the entire community, reflects the character of Forest Grove and protects our natural resources. The purpose of P&R is to encourage broad-based community representation and advise City Council on public policy issues affecting Forest Grove and City Council adopted Goals and Objectives.

Lane suggested P&R operate as 501c nonprofit entity, which safeguards donations, dedicating funds, property, and labor to the specific projects and causes which donors wish to support. It would help heighten the public's interest and establish long-term funding to help stabilize the Parks and Recreation Department.

Discussion/Recommendation:

*Keep P&R and explore forming a nonprofit foundation to specialize in funding.*

**C. Adjournment**

The work session adjourned at 3:30 p.m.