



*A place where families and businesses thrive.*

**City Council Boards & Commissions  
Subcommittee Work Session #2**

**Tuesday, April 4, 2023  
Zoom**

---

***Minutes approved by Council Subcommittee 8.21.2023.***

---

**A. Call to Order**

The Council Boards and Commission (B/C) Subcommittee Work Session was called to order at 2:30 p.m. via Zoom Webinar Video Conference.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson, Council President; Karen Martinez; and Timothy Rippe.
2. **STAFF PRESENT:** Bryan Pohl, Community Development Director; and Dan Riordan, Senior Planner.

**B. Agenda Topics**

1. ***Urban Renewal Advisory Committee (URAC)*** was established in 2019 by the Urban Renewal Agency (URA) Board of Directors and is advisory to the Board and serves to:
  - Provide a forum for public discussion on implementation of the Urban Renewal Plan.
  - Give consideration and make recommendations to the Board regarding urban renewal policies, projects and program budgets.
  - Review or propose Plan amendments for consideration by the Board; and
  - Conduct studies and prepare reports at the request of the Board.

Discussion/Recommendation:

*Dissolve URAC. Form URAC as a subcommittee under EDC with specific topics it needs to address as directed by City Council.*

2. ***Economic Development Commission (EDC)*** was established in 2007 by City Council. Responsibilities/Objectives:
  - Develop and promote an economic development strategic plan.
  - Provide oversight and review of economic development marketing strategies and products.
  - Enhance communication and understanding of economic development strategies, and build relationships between the Forest Grove public sector, community, and business community.

- Act as a forum for sharing information on best economic development practices, current issues and resources available for communities and businesses.
- Encourage connections and coordination with other regional, state and national organizations working for the benefit of economic growth and enhancement of the Forest Grove area economy.
- Respond to additional matters relating to economic development as requested by the City Council.
- Advise and make recommendations to City Council on economic development policy and issues that supports advancing the economy and prosperity.

Discussion/Recommendation:  
*Keep EDC.*

**C. Adjournment**

The work session adjourned at 3:30.