



A place where families and businesses thrive.

City Council Regular Meeting Minutes

Monday, January 23, 2023
Community Auditorium and Zoom

***Minutes are unofficial until approved by City Council.
City Council approved minutes as presented May 22, 2023.***

A. Call to Order / Pledge of Allegiance / Land Acknowledgement Statement

Mayor Wenzl called the regular City Council meeting to order at 7:00 p.m. via in-person and Zoom Webinar Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Community Auditorium. Members of the public could observe the meeting **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson, Council President (via Zoom); Timothy Rippe (via Zoom); Michael Marshall; Mariana Valenzuela; Elena Uhing (via Zoom); Karen Martinez; Mayor Malynda Wenzl. **COUNCIL ABSENT:** None.
2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director.

B. Public Comment:

1. CC01-23-2023 Written Public Comments received by 3:00 p.m. on the day of the meeting were published in the Council Packet.

In-person Testimony:

1. Laura Hale, Forest Grove, asked what the City knew about the County bringing in a pod village at end of 47th and Elm.
2. Alan Hill, Forest Grove, spoke against a pod village being placed at that particular location on Elm Street and asked that Council keep residents informed.
3. Danielle Wentworth, Forest Grove, spoke in favor of the potential pod village.
4. Karla Thaler, Forest Grove, submitted written testimony and spoke against the planned homeless camp going into her neighborhood.
5. Allison Emik, Forest Grove, spoke against the pod village going in at Elm Street and asked for openness and honesty from the City.

6. Rowena Aina, Forest Grove, spoke against the homeless shelter going in at Elm Street.
7. Paul Harder, Forest Grove, stated that there was no public notice posted regarding the potential shelter on Elm Street and that they would be evicting a veteran if they move forward.
8. Dale Thaler, Forest Grove, talked about conflicting information he has regarding who would be living at the facility.
9. Monalisa Shoemaker, Forest Grove, spoke about her personal experiences with the homeless.
10. Karen Elroy, Forest Grove, spoke against the homeless facility and encouraged the City to have a strong plan to deal with the issue.

Zoom Testimony: None.

C. Consent Agenda:

1. Approve Resolution No. 2023-03 Designating City of Forest Grove City Council Meetings for Year 2023.
2. Approve liquor license for SVS Forest Grove, Inc., 2710 19th Avenue.
3. Accept Public Arts Commission (PAC) Meeting Minutes of November 17, 2022.
4. Approve City Council Work Session (Noise Ordinance) Meeting Minutes of November 28, 2022.
5. Approve City Council Regular Meeting Minutes of November 28, 2022.
6. Accept Economic Development Commission (EDC) Resignation (Jessica Harrington, Food/Beverage Processor (Chaucer Foods), Appointed June 2022, Term Expiring December 31, 2023).

Councilor Rippe requested Item 2 be removed.

MOTION: Councilor Uhing moved, seconded by Council President Gustafson, to approve the Consent Agenda as amended. VOICE VOTE: AYES: Councilors Gustafson, Marshall, Martinez, Rippe, Uhing, Valenzuela, and Mayor Wenzl. NOES: None. MOTION CARRIED 7-0.

C2. Councilor Rippe asked what an Off-Premise Sales Liquor License allows, noting he is unfamiliar with SVS Forest Grove, to which staff responded that the liquor license would allow sales of sealed liquor for consumption off licensed premises (to go sales).

MOTION: Councilor Rippe moved, seconded by Councilor Valenzuela, to approve Consent Agenda Item C.2. **VOICE VOTE:** AYES: Councilors Gustafson, Marshall, Martinez, Rippe, Uhing, Valenzuela, and Mayor Wenzl. NOES: None. MOTION CARRIED 7-0.

D. Additions/Deletions:

1. City Manager – none.
2. Proposed by Councilors – none.

E. Public Hearings, Ordinances, and Resolutions

1. RESOLUTION 2023-04 MAKING APPOINTMENTS TO CITY OF FOREST GROVE ADVISORY BOARDS, COMMITTEES AND COMMISSIONS (B/C)

VanderZanden presented the above-proposed resolution for Council consideration, noting Council held a work session on January 9, 2023, and arrived at a consensus to reappoint applicants to various B/C as listed in Exhibit A.

MOTION: Councilor Uhing moved, seconded by Council President Gustafson, to approve Resolution No. 2023-04 Making Appointments to City of Forest Grove Advisory Boards, Committees and Commissions (B/C). **VOICE VOTE:** AYES: Councilors Gustafson, Martinez, Rippe, Valenzuela, Marshall, Uhing, and Mayor Wenzl. NOES: None. MOTION CARRIED 7-0.

City Manager VanderZanden read the resolution by title.

Mayor Wenzl confirmed there were no questions from Council.

F. Council Communications:

1. Councilor Reports

Council President Gustafson recommended that as the Council talks about its B/C to consider assigning tasks to give the B/C some direction. In regards to the homeless pod, Gustafson asked if the City has any guidelines or restrictions of pods or rehabs near schools or parks, to which Mayor Wenzl asked Staff to look into Gustafson's inquiry. In response to Gustafson inquiry regarding providing input, Mayor Wenzl reported she has two meetings on Monday, one with Commissioner Willey and a separate one with Chair Harrington. Mayor Wenzl suggested she and Gustafson have a phone conversation before her meeting with County Commissioners.

Councilor Marshall reported Urban Renewal Advisory Committee (URAC) meets this Thursday and Council Creek Regional Trail Committee (CCRT) met today, but he was unable to attend due to time conflicts with the Council work session.

Councilor Martinez reported attending Community Policing Advisory Commission (CPAC) meeting last Thursday and provided an overview of the discussion topics.

Councilor Rippe reported attending Community Forestry Commission (CFC) meeting and provided an overview of the discussion topics. CFC is planning to dedicate a tree to former Councilor Ron Thompson in Thatcher Park on Arbor Day in April.

Councilor Uhing reported Historic Landmarks Board (HLB) and Sustainability Commission (S/C) meet this week, noting both groups are setting their goals, objectives, and outcomes for 2023. S/C would be presenting their annual report in February. Homeless Plan Advisory Committee (HPAC) and Supportive Housing Services plan to meet more frequently. Uhing reported she was reappointed by the County for a third term on HPAC. The Housing Supportive Services Network (HSSN) have a \$1 million grant for prevention services and are looking for community members, especially culturally specific or racially diverse, to serve on the committee beginning in March. HSSN and Lutheran Community Services will host an Immigration and Refugee Resource Fair on January 28th at the Village Church in Beaverton. In addition, Uhing asked if they could send a get-well card to Representative Suzanne Bonamici, noting she and her husband were injured last week in Portland after they were struck by a motorist while in a crosswalk.

Councilor Valenzuela reported attending the Library Commission (L/C) meeting and provided an overview of the discussion topics. Friends of the Library is celebrating its 50th anniversary. The Parks and Recreation Commission's (P&R) discussed moving their 7:00 a.m. meeting time, but the majority of the commission did not want to change the meeting time. During public comment, it was mentioned that seven hours per week for open swimming was not enough. The Chair and Vice-Chair were elected. The City is in the process of hiring a Recreation Coordinator and is hoping to have summer programming this year.

2. City Manager's Report

City Manager VanderZanden reported he would look into getting CCRT's meeting times resolved so Councilor Marshall could attend meetings. In response to questions about the homeless camps' environmental impacts, VanderZanden recapped the 10 different criteria, i.e., crime, size of camp, debris, environmental impact, sharps, access, maintenance, fire risk, flooding, and ADA access. Environmental impact's score is a weight of 15 of out 100. VanderZanden reported he was a guest attendee and speaker on a panel for the annual Washington County Housing Forum held on Friday, where he spoke about some of the density and development incentives that the City has done. In terms of the Portland Metro \$650 million affordable housing bond that was passed in 2019, Washington County has been more proactive in planning to use its funds than the other two counties, and almost all funds are committed. If Council is interested, VanderZanden noted he could invite someone from the County to present an update on the affordable housing bond.

3. Mayor's Report.

Mayor Wenzl reported attending the Washington County Chair + Mayor's meetings, noting the County's operational deficit will affect Forest Grove because of Washington County Cooperative Library Services (WCCLS) funding to the library. The County will have a town hall in February to go over its budget. Wenzl noted when she meets with the County on Monday, she will ask if they can provide a better idea of shared services before Forest Grove starts its budget process. There is a meeting next Tuesday about the intersection on Maple Street and Highway 47. The mayors were invited to tour the Washington County Jail, which has serious maintenance and capital improvement needs. Mayor Wenzl reported attending State Representative Susan McLain's pre-legislative town hall meeting, where she went over priorities and engaged the community. Mayor Wenzl reported attending the Main Street Program Task Force on the January 17, as did Council President Gustafson. Clean Water Services held an Essentials for Elected event last Thursday, which she attended. Wenzl and City Manager VanderZanden had a conference call with Senator Merkley's field rep, where they talked about the solar panel, homelessness, housing, transportation, and public transportation.

H. Adjournment

Mayor Wenzl adjourned the regular Council meeting at 8:00 p.m.