



A place where families and businesses thrive.

City Council Regular Meeting Minutes

Monday, October 10, 2022
Zoom Community Auditorium

***Minutes are unofficial until approved by City Council.
Council approved minutes as presented October 24, 2022.***

A. Call to Order:

Mayor Peter Truax called the regular City Council meeting to order at 7:06 p.m. via in-person and Zoom Webinar Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Community Auditorium. Members of the public could observe the meeting **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson; Kristy Kottkey (via Zoom); Timothy Rippe; Mariana Valenzuela; Malynda Wenzl, Council President; and Peter Truax, Mayor. **COUNCIL ABSENT:** Elena Uhing.
2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Brenda Camilli, Human Resources Director; Henry Reimann, Police Chief; and Anna Ruggles, City Recorder.

3. Proclamation:

- *National Domestic Violence Awareness Month; Mes Nacional De Concientización Sobre La Violencia Doméstica.*

Rachel Schutz, Executive Director, received the proclamation on behalf of the Family Justice Center of Washington County.

B. Public Comment:

1. CC10-10-2022 Written Public Comments received by 3:00 p.m. on the day of the meeting were published in the Council Packet.

In-person Testimony:

1. Frank Kurpiel, Forest Grove, testified pertaining to the alley entrance into the apartment complex, located at 2622 Main Street, noting he testified on 09-12-2022 and is now asking the City to participate in repaving or graveling the alley.

Zoom Testimony: None.

C. Consent Agenda:

1. Approve City Council Work Session (Oregon Department of Land Conservation and Development (DLCD) Climate-Friendly and Equitable Communities Rulemaking) Meeting Minutes of September 26, 2022.

2. Approve City Council Work Session (Charter Review Process Part I) Meeting Minutes of September 26, 2022.
3. Approve City Council Regular Meeting Minutes of September 26, 2022.
4. Accept Resignation on Community Forestry Commission (CFC) (Jen Warren, appointed 03/12, Term Expiring December 31, 2023).
5. Accept Committee for Community Involvement (CCI) Meeting Minutes of August 2, 2022.
6. Accept Community Forestry Commission (CFC) Meeting Minutes of June 8, 2022.
7. Accept Parks and Recreation Commission (P&R) Meeting Minutes of July 20, 2022.
8. Accept Planning Commission (PC) Meeting Minutes of August 8, 2022.
9. Accept Urban Renewal Advisory Committee (URAC) Meeting Minutes of April 28, 2022.

MOTION: Council President Wenzl moved, seconded by Councilor Rippe, to approve the Consent Agenda as presented. **VOICE VOTE:** AYES: Councilors Gustafson, Kottkey, Rippe, Valenzuela, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. **MOTION CARRIED 6-0.**

D. Additions/Deletions:

1. City Manager – none.
2. Proposed by Councilors: none.

E. Presentations: None.

F. Public Hearings, Ordinances, and Resolutions: None.

1. **RESOLUTION NO. 2022-61 AUTHORIZING EXECUTION OF A LABOR AGREEMENT BETWEEN CITY OF FOREST GROVE AND FOREST GROVE POLICE ASSOCIATION (FGPA), EFFECTIVE JULY 1, 2022 AND EXPIRING JUNE 30, 2025**

Staff Report:

Camilli presented the above-proposed resolution for Council consideration, noting the proposed resolution is authorizing the City Manager to execute the labor agreement between the City and Forest Grove Police Association (FGPA), effective July 1, 2022 through June 30, 2025. Camilli reported staff met with FGPA and negotiated a new labor agreement, noting language modifications to the agreement include the following:

- Wage increases were bargained for all classifications covered within the agreement on July 1 of each year of the contract as follows: five percent (5.00%), four and one-half percent (4.50%), minimum of 2% and a maximum of 4.5% based on CPI-U West Size Class B/C annual average for calendar year 2022. A one-time market spot

adjustment for the Code Enforcement Officer position was also bargained for 7/01/2022.

- Updates were made to the service recognition/retention program for sworn officers that was created in the previous contract. This program provides monetary “credits” for each year of service that is payable in a lump sum by the City into the employee’s VEBA account upon completion of 5 and 10 years of service (\$500 per year up to year 5 and \$1,000 per year up to year 10). Additionally lump sum cash payments of \$2,500 each were added at the 5- and 10-year service marks. The VEBA credits and cash payments are forfeited if the employee leaves the City’s employment before they reach the specified years of service for the benefit. The current provisions of a \$1,000 contribution to the employee’s VEBA account for each year of service after 10 years and the provision of an additional 40 hours of vacation leave to be deposited in an employee’s vacation leave bank when they achieve 5 years of service were unchanged.
- Juneteenth and Presidents’ Day were added to the legally recognized holidays for non-sworn employees and the commensurate amount of holiday leave was added for sworn employees’ monthly leave accrual.
- A pilot Sabbatical program for sworn officers was agreed upon that will provide a 30-calendar day paid leave of absence after completion of five years of service with the Forest Grove Police Department and every four years thereafter. This program will be primarily funded by the employees’ holiday leave accrual benefit for the calendar year of their sabbatical with the remainder granted by the City. This pilot program is not included in the collective bargaining agreement and will be reviewed after five years.
- Extends the term of the labor agreement for three years, expiring June 30, 2025.

In conclusion of the above-noted staff report, Camilli advised staff is recommending Council consider adopting the proposed resolution as outlined in Exhibit A, noting the costs to implement the labor agreement are within the parameters set by Council and are within the five-year fiscal plan.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2022-61.

VanderZanden read Resolution No. 2022-61 by title.

MOTION: Councilor Valfre moved, seconded by Councilor Rippe, to adopt Resolution No. 2022-61 Authorizing Execution of a Labor Agreement Between the City of Forest Grove and Forest Grove Police Association (FGPA), Effective July 1, 2022 and Expiring June 30, 2025.

Council Discussion:

Hearing no concerns from Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Valenzuela, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

G. Council Communications:

1. Councilor Reports:

Gustafson had nothing to report.

Kottkey reported attending League of Oregon Cities Conference, which was held October 5-7, 2022, noting she would like Council to consider scheduling a public Briefing so Council can share its conference takeaways, which Council collectively concurred scheduling an upcoming work session. In addition, Kottkey reported attending Community Forestry Commission (CFC) meeting, noting CFC is considering dedicating a tree or a bench at one of the bus stops in Ron Thompson's memory. Lastly, Kottkey read a Poem to Mayor Truax.

Rippe briefed on Council Creek Regional Trail Elected Officials Steering Committee's Open House. Rippe reported attending Forest Grove School District's Bond Measure kick-off meeting, noting his endorsement of the bond measure was omitted from the Washington County Voters' Pamphlet in error. Rippe reported attending League of Oregon Cities Conference, which was held October 5-7, 2022. In addition, Rippe commended Mayor Truax for receiving the League of Cities' prestigious James C. Richards Memorial Award. Lastly, Rippe requested funding approval to attend the National League of Cities' City Summit, which will be held in Kansas City, MO, November 17-19, 2022, to which the following motion and voice vote was made.

MOTION: Councilor Valenzuela moved, seconded by Councilor Kottkey, to approve the funding request for Councilor Rippe to attend 2022 National League of Cities' City Summit. VOICE VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Valenzuela, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

Valenzuela briefed on community-related activities being held at Centro Cultural, located in Cornelius.

Uhing was absent.

Council President Wenzl reported Community for Community Involvement will hold its next Quarterly Town Meeting (QTM) on October 25, 2022, in the Community Auditorium and via Zoom, beginning at 6:30 pm. The topics include: Efforts to Address Homelessness and Police Chief Hiring Process Updates. Wenzl reported attending Parks and Recreation

Department's grand opening of the Free Fitness Court to Bard Park, noting the grand opening coincided with the City's Public Safety Open House, which resulted in low attendance. VanderZanden replied that he would ask staff to make sure when scheduling events that there are no conflicting or overlapping events. Wenzl reported attending League of Oregon Cities Conference, which was held October 5-7, 2022. In addition, Wenzl commended Mayor Truax for receiving the League of Cities' prestigious James C. Richards Memorial Award. Lastly, Wenzl reported attending Forest Grove School District's Bond Measure kick-off meeting.

2. City Manager's Report

VanderZanden briefed on various department-related activities and Council calendar updates. VanderZanden reported attending League of Oregon Cities Conference, which was held October 5-7, 2022. VanderZanden commended Mayor Truax for receiving the League of Cities' prestigious James C. Richards Memorial Award. In addition, VanderZanden announced City Hall will be closed Friday, October 28, 2022, in order to relocate City Hall staff. Starting November 4, Utility Billing and Court services will relocate to the Rogers Room inside the City Library. All other City Hall services will relocate to 1585 Poplar Street. City Hall services including planning, zoning, permits, and business licenses will be at 1585 Poplar Street starting November 1. These services will not be open October 31 to complete the move. Engineering will remain at its current temporary location. The expected date to move back into the renovated City Hall is mid-April 2023.

3. Mayor's Report

Mayor Truax reported attending League of Oregon Cities Conference, which was held October 5-7, 2022. Mayor Truax commended Centro Cultural, located in Cornelius, for ranking 14 and Adelante Mujeres, located in Forest Grove, for ranking 16 in Oregon Business Magazine's Best Nonprofit to Work For. In addition, Mayor Truax reported on other matters of interest, upcoming meetings and community-related events.

H. Adjournment:

Mayor Truax adjourned the regular Council meeting at 8:10 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder