



A place where families and businesses thrive.

City Council Regular Meeting Minutes

Monday, September 26, 2022
Zoom Community Auditorium

***Minutes are unofficial until approved by City Council.
Council approved minutes as presented October 10, 2022.***

A. Call to Order:

Mayor Peter Truax called the regular City Council meeting to order at 7:06 p.m. via in-person and Zoom Webinar Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Community Auditorium. Members of the public could observe the meeting **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson; Kristy Kottkey; Timothy Rippe; Elena Uhing (via Zoom); Mariana Valenzuela; Malynda Wenzl, Council President; and Peter Truax, Mayor.
2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director; Anne Lane, Parks and Recreation Director; Bryan Pohl, Community Development Director; Sherri Mead, Aquatics Supervisor; and Anna Ruggles, City Recorder.
3. **Employee Recognition:**
 - Sherri Mead, Aquatics Supervisor, 30 Years of Service.

B. Public Comment:

1. CC09-26-2022 Written Public Comments received by 3:00 p.m. on the day of the meeting were published in the Council Packet.

In-person Testimony:

1. Susan Klaumann, Forest Grove, asked to consider amending the regulations and/or enforcing City Code regarding chickens (Code § 93.03 Domesticated Fowl).

Zoom Testimony: None.

C. Consent Agenda:

1. Approve City Council Work Session (Emergency Operations Plan (EOP)) Meeting Minutes of September 12, 2022.
2. Approve City Council Meeting Minutes of September 12, 2022.
3. Accept Community Policing Advisory Commission (CPAC) Meeting Minutes of June 16, 2022.

4. Accept Public Arts Commission (PAC) Meeting Minutes of July 26 and August 11, 2022.

MOTION: Councilor Rippe moved, seconded by Councilor Gustafson, to approve the Consent Agenda as presented. **VOICE VOTE:** AYES: Councilors Gustafson, Kottkey, Rippe, Valenzuela, Uhing, Wenzl, and Mayor Truax. NOES: None.
MOTION CARRIED 7-0.

D. Additions/Deletions:

1. City Manager – none.
2. Proposed by Councilors:

Uhing proposed adding a future work session to review the City Code regulations regarding chickens (Code § 93.03 Domesticated Fowl), noting they are attracting rodents, to which no motion was made; however, VanderZanden concurred scheduling a future work session.

E. Presentations:

1. Forest Grove Foundation (FGF) Community Impact Grant (CIG) Annual Report

Shawn Cardwell, Forest Grove Foundation Executive Director, presented a PowerPoint presentation overview of Year 2 Activities and upcoming Year 3 Activities as outlined in the presentation. In June 2021, the Board of Directors aligned the FGF as a Social Service organization and hired its first Executive Director to oversee this vision and mission. In September 2021, the FGF signed a lease for a service hub. Cardwell addressed inquiries pertaining to the Pod Village, noting the FGF is still working on identifying next steps as part of Year 3 Activities. The pods will be transitional housing. The FGF is also providing outreach to rural communities.

2. Economic Development Commission (EDC) Strategic Plan 2021 Annual Report

Tim Budelman, EDC Chair, presented a PowerPoint presentation highlighting EDC's Strategic Plan and 2021 Annual Report as outlined in the presentation.

3. Development Services Annex (DSA) / City Hall Project Update

Downey presented a PowerPoint presentation overview of the project, including construction progress and costs for the DSA and City Hall Remodel. Downey reported on the relocation plans for City Hall staff during the renovations of City Hall, noting staff will need to vacate City Hall at the end of October for approximately five months.

Current move-in dates: 1) City Hall – 03/30/2023 and 2) DSA – 04/11/2023.

F. Public Hearings, Ordinances, and Resolutions: None.

G. Council Communications:

1. Councilor Reports:

Gustafson briefed on the Washington County Public Safety Coordinating Council meeting. Gustafson highlighted various recently-held community events, noting garbage pick-up needs to occur more frequently in the downtown area. Gustafson noted October is National Domestic Violence Awareness Month and National Breast Cancer Awareness Month.

Kottkey briefed on Community Forestry Commission-related activities. Kottkey presented a PowerPoint presentation slide of the League of Oregon Cities (LOC) Women's Caucus meeting, noting she is hosting a meet-n-greet for the Women's Caucus at the LOC conference. In addition, Kottkey highlighted thoughtful words that were submitted by city staff to describe Mayor Truax.

Rippe briefed on Council Creek Regional Trail Elected Official Steering Committee-related meeting. Rippe briefed on the Council Homeless Subcommittee, noting the subcommittee met in work session immediately following its regular meeting to discuss the current Washington County Intergovernmental Agreement for Kyle Property and next steps. Rippe briefed on recently-held Forest Grove/Cornelius Chamber of Commerce-events. In addition, Rippe highlighted the Nyuzen Delegation visit in celebration of Forest Grove's sesquicentennial anniversary.

Valenzuela reported Public Arts Commission canceled its September meeting.

Uhing had nothing to report.

Council President Wenzl reported on Parks and Aquatic Center related activities. In addition, Wenzl highlighted various recently-held community events.

2. City Manager's Report

VanderZanden presented the "Report to Council", dated September 26, 2022. VanderZanden briefed on various department-related activities and Council calendar updates. In addition, VanderZanden reported City Hall staff will be relocating November 1 to the Clean Water Services Building on Poplar Street and the east half of the Rogers Room in the Library as part of the City Hall remodel. A community plan for public notification is underway.

3. Mayor's Report

Mayor Truax briefed on Fernhill Tour, Metro and Washington County-related meetings and other matters of interest. Mayor Truax reported he plans to attend the upcoming League of Oregon Cities Conference. Mayor Truax highlighted the Nyuzen Delegation visit in celebration of Forest Grove's sesquicentennial anniversary. Mayor Truax invited everyone to stop by the Farmers Market on Wednesday, October 5 for the celebration of Forest Grove's

sesquicentennial anniversary. In addition, Mayor Truax reported on other upcoming meetings and community-related events.

H. Adjournment:

Mayor Truax adjourned the regular Council meeting at 8:44 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder