

Topic: Sister Cities Committee Meeting

Time: Sep 7, 2022 05:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/82209587317?pwd=MFRJd2VSNjhQUUU0cVNlaEVsR2FoZz09>

Meeting ID: 822 0958 7317

Passcode: 090722

Agenda 9/7/2022

1. Call to Order: (do we have a quorum)
2. Additions/Deletions:
3. Approval of Minutes:
4. Financial Report: **Doreen**
5. Liaison Reports: (As applicable)
 - i) Chamber-**Tim**
 - ii) City-**Anna**
6. Old Business:
 - i) Nyuzen mayor's visit to Forest Grove for 150th anniversary celebration.
7. Next Meeting
 - i) Date
 - ii) Time
 - iii) Location
8. Adjournment

Forest Grove/Nyuzen Sister Cities Committee Meeting Minutes

Meeting Date: August 24, 2022
Meeting Location: Community Auditorium and Video Conference
Members: Present:
Nefedov, Larisa Chair
Anderson, Kermit Secretary
Stenson, Doreen Treasurer
Anderson, Jackie
Beechwood III, John
Nowlin, Nicole
Unander, Sig
Walton, Debby
Members Absent:
Allen, Linda
Stapp, Azumi Vice-Chair
Guest:
Truax, Pat
Others:
Blackmun, Rich
Ruggles, Anna Staff Liaison
Rippe, Timothy City Council Liaison

- 1. Called to Order** Meeting was called to order at 5:04 p.m. by Nefedov. Due to COVID-19 the meeting was held via Zoom conferencing. Members were variously in attendance at City Auditorium or connected remotely.

- 2. Quorum** Yes

- 3. Minutes** Minutes from the July 13, 2022, meeting were distributed and reviewed.
 Motion: moved by Beechwood III, seconded by, J. Anderson to approve the minutes as submitted. Motion carried.

- 4. Financial Report** Stenson reports a balance of \$5392.44 (same as last month) SCC Bottle Drop account is \$447.48 (market credit), \$372.90 (cash).

 Ruggles reports receiving a \$100 donation to the Sandy Garcia memorial fund from Sandy's sister Becky.

5. Liaison Reports a. Chamber (Rippe)

Upcoming events announced:

- 1) Sept. 17-Annual Corn Roast-This is a major fund raiser and volunteers are needed. Booths are available for reservation.
- 2) Aug. 29-Chamber of Commerce monthly luncheon in the city auditorium. State Representative Susan McLain will present an update on legislative activity.
- 3) Review of chamber bylaws was on hold pending the formation of a new committee. The new committee has begun work and Rippe reminded them to include the SCC bylaws in their finished product.

b. City (Ruggles)

The mayor and three city council seats are up for election in November. The recently vacated administrative position which served as liaison to the SCC will be reconfigured resulting in the position being more administrative and less focused on leadership activities. Ruggles estimates the position, which will liaise with SCC will not be filled for three to six months, due to the administrative changes from the November elections, and the City Hall remodel project.

6. Sub-Committees Updates—Latin American (Rippe)

- 1) The Latin American Sister City Sub-Committee search committee met last month to work on developing a city profile. The profile has not been submitted and will need to be reviewed and approved by the SCC.
- 2) Rippe announced intention to hand off leadership of the search committee and asked that an SCC member step up to assume those duties.
- 3) In the meantime Rippe and Ruggles will work to complete an application for membership in Sister Cities International, and submit it to SCC for review. They also intend to draft a letter of request for funding the membership to be submitted to the City.

7. Old Business a. Nyuzen Delegation visit to Forest Grove in 2022

Ruggles reported the mayor of Nyuzen, the Nyuzen City Council President, and two Nyuzen city officials will visit Forest Grove to join in a celebration of the 150th anniversary of Forest Grove's founding. Their travel dates are as follows:

Arrival Tuesday, September 27 at 1:00 pm.

Departure Thursday, September 29 at 2:00 pm

Details of their movements and activities during their stay were discussed and a proposed schedule was developed. Highlights of their stay include a Tuesday evening reception for the visitors at Mayor Truax's home. They will attend the 150th anniversary celebration dinner at the FG Senior Center on Wednesday, Sept. 28. The attendee list

includes recent host families, SCC contacts and friends, and special guests including the Governor. The committee also suggested additional attendees to include representatives from Cornelius, and local businesses who have relationships with Japan.

Rippe suggested for their activities during the day Wednesday, a timeline tour of Forest Grove with visits to sites representing the early founding of the city and following up with sites of current and future development, e.g., the Fernhill Wetlands.

Ruggles plans to prepare a document of the specifics for review by the mayor and other appropriate individuals.

b. 2022 Event Sub-Committee Activities

Summer Festival 2023-The committee decided against requesting items for the proposed festival from the Nyuzen visitors.

c. Adult Delegation to Nyuzen 2023

Setting firm dates for the 2023 delegation visit must wait until after the elections in November. The committee gravitated toward Sept. 12-17 or 19. Inclusion of a Pacific University student will depend upon budget issues. Rippe provided contact information for Stephanie Stoker; stok@pacificu.edu; (503) 352-1571 as an initial contact for identifying an appropriate Pac. U. student to join the delegation.

The SCC Operations Handbook contains the timeline of tasks required for diligent planning and will serve as the guide for definitive planning to begin after the first of 2023.

SCC Logo

Nefedov reported that she has initiated work on the logo and will have a report for the next meeting.

8. New Business

a. Request to Host an Exchange Student from Nyuzen

Pat Truax presented a situation which is likely to recur, whereby Japanese students from Nyuzen familiar with the sister city relationship with Forest Grove seek an independent arrangement for becoming an exchange student. Truax noted the myriad of details, requirements and possible obstacles to such an arrangement and suggested the committee make some preliminary inquiries of appropriate groups e.g., Rotary, and Sister Cities International to guide our planning.

b. Student Delegation from Nyuzen to Forest Grove

Ruggles will forward to Nyuzen the committee's preference for dates in December.

9. Next Meeting(s)

Wednesday, Sept. 7, 2022, 5:00 pm

10. Adjournment

Meeting adjourned at 6:28 pm.