



A place where families and businesses thrive.

City Council Regular Meeting Minutes

Monday, August 22, 2022
Zoom Community Auditorium

***Minutes are unofficial until approved by City Council.
Council approved minutes as presented September 12, 2022.***

A. Call to Order:

Mayor Peter Truax called the regular City Council meeting to order at 7:02 p.m. via in-person and Zoom Webinar Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Community Auditorium. Members of the public could observe the meeting **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming.

1. **ROLL CALL: COUNCIL PRESENT:** Donna Gustafson; Kristy Kottkey; Timothy Rippe; Elena Uhing (via Zoom); Mariana Valenzuela; Malynda Wenzl, Council President; and Peter Truax, Mayor.
2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director; Jim Geering, Fire Chief; Anne Lane, Parks and Recreation Director; (via Zoom); Colleen Winters, Library Director (via Zoom); Bryan Pohl, Community Development Director; Dan Riordan, Senior Planner; Elizabeth Stover, Communications Coordinator; and Anna Ruggles, City Recorder.
3. **Proclamation:**
 - *Fill-The-Boot for MDA August 26, 2022; Llenar El Boot Para MDA 26 de Agosto de 2022.*

B. Public Comment:

1. CC08-22-2022 Written Public Comments received by 3:00 p.m. on the day of the meeting were published in the Council Packet.

In-person Testimony:

1. Dale Thaler, submitted written testimony pertaining to Washington County’s preliminary stages to possibly acquire the property at 1105 Elm Street for the purpose of providing housing for homeless individuals. Thaler implored the Council to ensure that proper permanent housing was part of the plan rather than allowing yurts, tents and haphazard huts with porta-potties.
2. Jerry Willey, Washington County Commissioner District 4, Forest Grove, testified in support of Agenda Item F. 3.
3. Katie Hyneman, Forest Grove, submitted an e-mail dated August 22, 2022, which was included under Item 1. B. Written Public Comment.

4. Shawn Cardwell, Forest Grove Foundation, testified pertaining to the Kyle property clean-up and provided an update on homeless housing services.

Zoom Testimony – none.

C. Consent Agenda:

1. Approve City Council Executive Session (City Manager Performance Evaluation) Meeting Minutes of July 11, 2022.
2. Approve City Council Work Session (Boards and Commissions Review) Meeting Minutes of July 11, 2022.
3. Approve City Council Regular Meeting Minutes of July 11, 2022.
4. Accept Committee for Community Involvement (CCI) Meeting Minutes of June 7 and July 5, 2022.
5. Accept Community Policing Advisory Commission (CPAC) Meeting Minutes of May 19, 2022.
6. Accept Library Commission (LC) Meeting Minutes of June 9, 2022.
7. Accept Historic Landmarks Board (HLB) Meeting Minutes of June 28, 2022.
8. Accept Parks and Recreation Commission (P&R) Meeting Minutes of April 20, 2022.
9. Accept Planning Commission (PC) Meeting Minutes of June 21, 2022.
10. Accept Public Arts Commission (PAC) Meeting Minutes of May 19, 2022.
11. Accept Sustainability Commission (SC) Meeting Minutes of May 26, 2022.
12. CC08-22-2022 Accept Resignation Committee for Community Involvement (CCI) (Lucie Carriker, Student Advisory, Appointed January 2021, Term Expiring January 31, 2023).
13. Accept Resignation on Public Arts Commission (PAC) Amy Callahan Tracewell, Appointed March 2018, Term Expiring December 31 2024.
14. Community Development Department Monthly Building Activity Reports for June and July 2022.
15. Accept Public Arts Commission's (PAC) Mural Recommendations.

MOTION: Council President Wenzl moved, seconded by Councilor Rippe, to approve the Consent Agenda as presented. VOICE VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

D. Additions/Deletions:

1. City Manager – none.
2. Proposed by Councilors:

MOTION: Gustafson moved, seconded by Councilor Kottkey, to approve asking the Sustainability Commission to research curbside bins and Styrofoam recycling options. After

discussion, the MOTION WAS WITHDRAWN because the Sustainability Commission is already in support of the above-noted tasks.

E. Presentations:

1. Federal Projects Updates

Michael Skipper and Joel Rubin, CFM Advocates, consultants, presented a PowerPoint presentation update pertaining to the 2022 Federal Agenda and status of the City's grant applications submitted. In addition, Skipper provided an update on the City's six earmarks' requests, noting the requests were not included in the recently released FY 2023 spending bill.

2. Forest Grove School District (FGSD) Bond Measure

David Parker, FGSD Superintendent, and Howard Sullivan, Bond Committee, reported on the FGSD's proposed \$121 million bond measure, noting the district is planning on placing a bond measure on the November ballot to increase student safety and security; new technology; replace Cornelius Elementary School; provide Early Childhood Education (Pre-K at very elementary school) and repair and improve worn-out school buildings. Parker noted the bond tax rate amount has not been determined. Sullivan distributed the Voters' Pamphlet Statement of Endorsement form and asked for Council's individual endorsement in the voters' pamphlet. In addition, the Council voiced concerns with the proposed bond measure's title in the written material presented and asked that written material be change to "School District No. 15 Bond", noting only Cornelius voters will be assessed if the bond measure passes, not Forest Grove voters.

Council Recess:

Council recessed at 8:03 p.m. and reconvened at 8:12 p.m.

F. Public Hearings, Ordinances, and Resolutions:

- 1. SECOND READING OF ORDINANCE NO. 2022-03 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLE 3 - ZONING DISTRICTS, ARTICLE 4 - OVERLAY DISTRICTS, ARTICLE 7 - MISCELLANEOUS PROVISIONS, ARTICLE 8 - GENERAL DEVELOPMENT STANDARDS, AND ARTICLE 12 - USE CATEGORIES AND DEFINITIONS; FILE NO. 311-22-000018-PLNG**

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of the July 11, 2022, and explained the hearing procedures.

Staff Report:

Pohl presented the above-proposed ordinance for second reading, as amended in Exhibit A, noting the Council passed a motion on July 11, 2022, to amend Section 17.8.1110.G to eliminate the 1,000 feet distance requirement between cannabis retailers and between

cannabis retailers and parks. In conclusion of the above-noted staff report, Pohl advised staff is recommending Council approve the proposed ordinance, as amended in Exhibit A (Article 2), Exhibit B (Article 4), Exhibit C (Article 7), Exhibit D (Article 8), Exhibit E (Article 12), Exhibit F (Findings); File No. 311-22-000018-PLNG.

Written Testimony Received:

No additional written testimony was received.

Proponents:

No one testified.

Opponents:

No one testified.

Others:

No one testified.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Mayor Truax asked for a motion to adopt Ordinance No. 2022-03 for second reading.

VanderZanden read Ordinance No. 2022-03 by title for second reading.

MOTION: Councilor Uhing moved, seconded by Council President Wenzl, to adopt Ordinance No. 2022-03 for second reading as presented: Amending Forest Grove Development Code Article 3 - Zoning Districts, Article 4 - Overlay Districts, Article 7 - Miscellaneous Provisions, Article 8 - General Development Standards, And Article 12 - Use Categories and Definitions; File No. 311-22-000018-PLNG.

Council Discussion:

Rippe reported he was absent from the July 11, 2022, Council meeting. Rippe distributed three maps: 1) State of Oregon Liquor store locations; OLCC Marijuana Public; and Communities of Color 2017 American Community Survey (5-yr estimates) and made the following motion.

MOTION: Councilor Rippe moved, seconded by Councilor Gustafson, to amend Section 17.8.1110.G to require 2,000 feet distance between cannabis retailers.

Council Discussion:

After Council discussion pertaining to the above motion to amend, Mayor Truax called for a roll call vote.

ROLL CALL VOTE: AYES: Councilors Rippe. NOES: Councilors Gustafson, Kottkey, Uhing, Valenzuela, Wenzl, and Mayor Truax. MOTION FAILED 1-6.

Hearing no further concerns or discussion from the Council, Mayor Truax asked for a roll call vote on the above motion for second reading as presented.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

2. **FIRST READING OF ORDINANCE NO. 2022-04 AMENDING FOREST GROVE CODE OF ORDINANCES TITLE V (PUBLIC WORKS), CHAPTER 50 (WATER), §50.25 THROUGH §50.31, RELATING TO WATER SUPPLY CROSS-CONNECTION CONTROL POLICY; AND REPEALING ORDINANCE NO. 1986-07**

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained the legislative hearing procedures.

Staff Report:

Robertson presented the above-proposed ordinance for first reading, noting the proposed ordinance is amending Code of Ordinances Title V (Public Works), Chapter 50 (Water), §50.25 through §50.31, relating to Water Supply Cross-Connection Control Policy; and repealing Ordinance No. 1986-07. Robertson advised the City Attorney reviewed the proposed amendments, which are minor housekeeping edits to reflect current laws and administrative rules and practices. In conclusion of the above-noted staff report, Robertson advised staff is recommending Council approve the proposed ordinance for first reading, as outlined in Exhibit A.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified.

Opponents:

No one testified.

Others:

No one testified.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Ordinance No. 2022-04 for first reading.

VanderZanden read Ordinance No. 2022-04 by title for first reading.

MOTION: Councilor Rippe moved, seconded by Councilor Kottkey, to adopt Ordinance No. 2022-04 Amending Forest Grove Code of Ordinances Title V (Public Works), Chapter 50 (Water), §50.25 through §50.31, relating to Water Supply Cross-Connection Control Policy; and repealing Ordinance No. 1986-07.

Public Hearing Continued:

Hearing no concerns or discussion from the Council, Mayor Truax continued the Public Hearing to September 12, 2022, 7:00 p.m.

1. **FIRST READING OF ORDINANCE NO. 2022-05 APPROVING AMENDMENTS TO FOREST GROVE TRANSPORTATION SYSTEM PLAN AFFECTING PEDESTRIAN, BICYCLE, AND STREET NETWORKS IN THE HIGHWAY 47/OAK STREET AREA; FILE NO: 311-22-000026-PLNG**

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained the legislative hearing procedures.

Staff Report:

Riordan and Pohl presented the above-proposed ordinance for first reading, noting the proposed ordinance is approving amendments to the Forest Grove Transportation System Plan (TSP) and is affecting pedestrian, bicycle, and street networks in the Highway 47/Oak Street Area; File No. 311-220000026-PLNG. Riordan referenced the PowerPoint presentation and explained the legislative process and compliance requirements, noting the City received a request from a party (applicant) interested in changes to the future street, pedestrian and bicycle network in the Oak Street Area TSP, as summarized below:

- Relocating future collector roadways in the Oak Street area to preserve land for large scale/large lot industrial development consistent with the Forest Grove Comprehensive Plan.
- Amending the Tualatin Valley Scenic Bikeway and future Council Creek Regional Trail (CCRT) routes (TSP Figure 5-4) consistent with the revised street network.
- Amend the Council Creek Regional Trail project description (TSP Table 5-1) to require further study of a safe pedestrian and bicycle crossing of Highway 47 at the future Martin Road roundabout. Requested by Oregon Department of Transportation (ODOT).
- Re-designating Oak Street north of the electrical substations from a collector roadway to a private access drive. This will allow possible future vacation of the Oak Street north of the substations through a separate process and closure of the Oak Street at Highway 47 intersection.

In conclusion of the above-noted staff report, Riordan advised staff is recommending Council approve the proposed ordinance for first reading, as outlined in Exhibit A and

Exhibit B, Planning Commission Findings and Decision No. 2022-07. The Planning Commission held its hearing on August 9, 2022, and is recommending Council adopt the proposed amendments to the Forest Grove TSP.

Questions of Staff:

Valenzuela asked if there was any Latino community outreach, to which the applicant referenced slide 21, which contain the applicant's public outreach efforts conducted in both English and Spanish.

Additionally, Riordan responded to various concerns pertaining to future roadway extension realignment and CCRT alignment, as shown in revised diagrams in Exhibit A, and development application process, noting review of a development proposal would occur thought a separate process only after a land use application is submitted to the City for review. Applications for approval of industrial uses are reviewed and approved by staff based on approval criteria and development standards contained in the Development Code. Staff decisions are appealable to the Planning commission and Planning Commission decisions are appealable to Council.

Written Testimony Received:

Written testimony received was included in the record (Attachment B Staff Report).

Proponents:

Mimi Doukas, AKS Engineering & Forestry, LLC, Tualatin, Oregon, representing Woodfold-Marco Manufacturing, property owner, and Rowan Digital Infrastructure, Meriwether Data Center, applicant (David Shiflett), presented a PowerPoint presentation, which was included in the packet, pertaining to the project overview, public outreach, and proposed TSP amendments.

Juanita Lint, Forest Grove/Cornelius Chamber of Commerce Executive Director, testified in support of the applicant's proposal. In addition, Lint summarized the Chamber's public outreach efforts in the Friday Flash.

Richard Kidd, Forest Grove, testified in support of the proposed ordinance and mass transit station planning.

Allan Wedderburn, Woodfold-Marco Manufacturing President, Forest Grove, testified in support of the applicant's proposal.

Nick Triska, Greater Portland, Inc., testified in support of the applicant.

Zach Lindahl, Washington County Chamber of Commerce, Director of Public Policy and Government Relations, testified in support of the applicant's proposal.

No one else testified.

Opponents:

No one testified.

Others:

No one testified.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Ordinance No. 2022-05 for first reading.

Mayor Truax read Ordinance No. 2022-05 by title for first reading.

MOTION: Council President Wenzl moved, seconded by Councilor Rippe, to adopt Ordinance No. 2022-05 Approving Amendments to Forest Grove Transportation System Plan Affecting Pedestrian, Bicycle, and Street Networks in the Highway 47/Oak Street Area; File No: 311-22-000026-PLNG.

Hearing no further concerns or discussion from the Council, Mayor Truax asked for a roll call vote on the above motion for first reading.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

Public Hearing Continued:

Mayor Truax continued the Public Hearing and second reading to the next Council meeting scheduled for September 12, 2022.

2. **RESOLUTION NO. 2022-54 ADOPTING A PREFERRED DESIGN OPTION AND PROJECT LIMITS FOR THE 21st AVENUE FESTIVAL STREET**

Staff Report:

Riordan and Pohl presented the above-proposed resolution for Council consideration, noting the proposed resolution is adopting a preferred design option and project limitations for the 21st Avenue Festival Street. Riordan reported at the Council meeting of July 11, 2022, Council received a staff presentation and heard public comments on design alternatives for converting 21st Avenue, from College Way to A Street, into a “festival street”. In addition, Riordan presented a PowerPoint presentation showing the preferred 21st Avenue Festival Street design option, which includes a curb-less street cross-section, two-way traffic, parallel parking and streetscape improvement from College Way to A Street. In conclusion of the above-noted staff report, Riordan advised staff is recommending Council adopt the proposed

resolution, as outlined in Exhibit A, noting there is no fiscal impact. Funding decisions regarding additional task will be made by Council and/or Urban Renewal Agency as part of the annual budget process.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2022-54.

VanderZanden read Resolution No. 2022-54 by title.

MOTION: Councilor Rippe moved, seconded by Councilor Gustafson, to adopt Resolution No. 2022-54 Adopting a Preferred Design Option and Project Limits for the 21st Avenue Festival Street.

Council Discussion:

Hearing no concerns or discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

5. **RESOLUTION NO. 2022-55 ACCEPTING CITY OF FOREST GROVE COMMUNICATIONS AND ENGAGEMENT STRATEGY (COMMUNICATIONS PLAN)**

Staff Report:

Stover presented the above-proposed resolution for Council consideration, noting the proposed resolution is accepting the City of Forest Grove Communications and Engagement Strategy (Communications Plan), as outlined in Exhibit A. Stover reported Council reviewed the Plan in a work session held on June 13, 2022, noting the changes suggested by Council have been incorporated into the document. Additionally, the document was reviewed by the City Communications Team and Committee for Community Involvement's Communications Subcommittee. In conclusion of the above-noted staff report, Stover advised staff is recommending Council adopt the proposed resolution, as outlined in Exhibit A, noting the Plan addresses Council's Goal to "improve Communications and Engagement".

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2022-55.

VanderZanden read Resolution No. 2022-55 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Uhing, to adopt Resolution No. 2022-55 Accepting Forest Grove Communications and Engagement Strategy (Communications Plan).

Council Discussion:

Hearing no concerns or discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. RESOLUTION NO. 2022-56 ADOPTING THE INVESTMENT POLICY FOR THE CITY OF FOREST GROVE, DATED AUGUST 22, 2022, AND REPEALING RESOLUTION NO. 2009-30

Staff Report:

Downey presented the above-proposed resolution for Council consideration, noting the proposed resolution is adopting the Investment Policy for the City of Forest Grove, dated August 22, 2022, and repealing Resolution No. 2009-30. Downey reported staff has been working with the City's outside investment advisor to update the policy to reflect changes in current investment practices. Noting the proposed policy was reviewed by the State of Oregon Short Term Fund Board (OSTF). The updates to the policy include language to better align with the OSTF sample policy and moving the maximum maturity for a single investment from 3.0 years allowed by the current policy to 5.25 years under the proposed policy. The proposed investment policy is written in conformance with the applicable sections of ORS Chapter 294 as all funds invested within the scope of the policy are subject to laws established by the State of Oregon. In conclusion of the above-noted staff report, Downey advised staff is recommending Council adopt the proposed resolution, as outlined in Exhibit A, noting the fiscal impact of the proposed changes are dependent on the interest environment at the time funds are available to invest.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2022-56.

VanderZanden read Resolution No. 2022-56 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Uhing, to adopt Resolution No. 2022-56 Adopting the Investment Policy for the City of Forest Grove, dated August 22, 2022, and Repealing Resolution No. 2009-30.

Council Discussion:

Hearing no concerns or discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

7. **RESOLUTION NO. 2022-57 OF THE CITY COUNCIL ACCEPTING CITY MANAGER'S PERFORMANCE REVIEW**

Mayor Truax presented the above-proposed resolution for Council consideration, noting Council heard the City Manager's self-evaluation on May 23 and held Executive Sessions on June 27 and July 11, 2022, to complete the review and present the annual performance review to the City Manager. Mayor Truax gave a brief recap of the City Manager's performance, noting Council found the City Manager's performance meritorious. Mayor Truax commended VanderZanden for his expert leadership and guidance. Mayor Truax advised Council must evaluate the City Manager's performance at least once a year and must authorize by resolution the City Manager's annual base salary upon conclusion of the annual performance review in accordance with City Manager's Employment Agreement, Sections 5 and 6.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2022-57.

VanderZanden read Resolution No. 2022-57 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Valenzuela, to adopt Resolution No. 2022-57 of the City Council Accepting City Manager's Annual Performance Review dated August 22, 2022.

Council Discussion:

Hearing no concerns or discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

8. **RESOLUTION NO. 2022-58 OF THE CITY COUNCIL AUTHORIZING COMPENSATION FOR CITY MANAGER FISCAL YEAR 2022-23**

Mayor Truax presented the above-proposed resolution for Council consideration, noting Council adopted Resolution No. 2022-57, refer to F. 7. above, accepting the City Manager's Annual Performance Review. Mayor Truax presented a 3.00 percent, 4.00 percent and 4.50

percent cost-of-living increase for consideration, noting Council's policy is to maintain compensation within plus-or-minus five percent (5%) of the market median and a salary separation compression between directors' salary. The unrepresented employees received a 4.50 percent cost-of-living increase on July 1, 2022. In conclusion of the above-noted report, Mayor Truax advised Council must authorize by resolution the City Manager's annual base salary upon conclusion of the annual performance review for Fiscal Year 2022-23.

Mayor Truax read Resolution No. 2022-58 by title, noting Council must complete Sections 1 and 2 of the proposed resolution.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued pertaining to compensation considerations, to which the following motions were made.

MOTION 1: Councilor Kottkey moved, seconded by Council President Wenzl, to approve Section 1 of Resolution No. 2022-58 Authorizing Compensation for City Manager as follows:

Section 1. The City Manager's base salary shall be as follows, effective July 1, 2022 through June 30, 2023: \$14,459.00/monthly; \$173,508.00/annually (4.50% cost-of-living increase); and to approve Section 2 of Resolution No. 2022-58 as follows:

Section 2. The City Manager's vehicle allowance in lieu of the City providing the use of a city-owned vehicle shall be as follows, effective July 1, 2022 through June 30, 2023: \$284.00/monthly; \$3,408.00/annually (4.50% increase).

Council Discussion:

After roundtable Council discussion on the merits of the City Manager's performance and acknowledgment of the City being a full-service city, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

G. Council Communications:

1. Councilor Reports:

Gustafson reported meeting with Forest Grove/Cornelius Chamber of Commerce concerning working towards more collaboration with Pacific University. Gustafson briefed on community-related activities, noting Oktoberfest will be held on September 24, 2022, downtown Forest Grove.

Kottkey commended Elizabeth Stover, Communications Coordinator, and Jaime Zaik, Executive Assistant to City Manager, for guiding the public outreach efforts on the City's Communications Plan. Lastly, Kottkey read Poem #3 to Mayor Truax.

Rippe reported Economic Development Commission canceled its meeting this month.

Valenzuela reported she was unable to attend Public Arts Commission (PAC) meeting, noting Amy Callahan Tracewell, who resigned recently, will be greatly missed. Valenzuela reported meeting with Dr. Jennifer Coyle, Pacific University's new President. Additionally, Valenzuela briefed on community-related activities being held at Centro Cultural, located in Cornelius.

Uhing reported on Sustainability Commission (SC)-related activities, noting the SC subcommittee has been working on a burn ban recommendation. Uhing noted Johanna Peeters Weem, SC Student Advisor, who has left for college, will be greatly missed. Uhing reported on Historic Landmarks Board (HLB), noting HLB applied for a grant to translate its brochures in Spanish. Additionally, Uhing briefed on Washington County Homeless Pan Advisory Committee meeting.

Council President Wenzl briefed on Parks and Recreation Commission-related activities and Hagg Lake's Summer Concerts. Wenzl noted the Aquatic Center will be closed for maintenance on August 27 to September 18, 2022. Wenzl reported Committee for Community Involvement is working on its Quarterly Town Meeting on Homelessness, which will be held October 24, 25, and 26, 2022, and is also working on its Annual Plan. Additionally, Wenzl briefed on the Mayor's Youth Advisory Council (MYAC) Summit held on July 23, 2022, noting Hillsboro's Youth Advisory Council was in attendance.

2. City Manager's Report

VanderZanden briefed on department-related activities and Council calendar updates, noting he is will be restarting the Council Report, which will be published on the City's website. VanderZanden reported staff recently implemented an e-sign-up for "*What's Growing On*" publication, noting so far 360 participants have signed-up. Anyone can sign-up using the weblink published on the City's website: bit.ly/FGSinUp . Lastly, VanderZanden briefed on the Development Services Annex and City Hall remodel projects, noting City Hall staff will be relocation to a new (unknown) location in November.

3. Mayor's Report

Mayor Truax briefed on attending the Employees' Appreciation Barbecue, held July 27, 2022, at Light and Power, noting Council helped serve the employees. Mayor Truax briefed on various activities and meetings he attended, community-related events happening in August

and September, and Washington County-related matters of interest. Lastly, Mayor Truax asked for Council consensus to proceed with a Council Resolution in support of the Forest Grove School District No.15 Bond Measure, to which no objections were heard.

H. Adjournment:

Mayor Truax adjourned the regular Council meeting at 10:21 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder