



A place where families and businesses thrive.

CITY COUNCIL MEETING (IN-PERSON & ZOOM WEBINAR)

Monday, May 23, 2022

Community Auditorium, 1915 Main Street

PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President
Donna Gustafson, Councilor
Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor
Elena Uhing, Councilor
Mariana Valenzuela, Councilor

5:15 [15 mins] **Council Dinner Break**

EXECUTIVE SESSION

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision. **Separate unique passcode required.**

Members of the news media, please RSVP by emailing the City Recorder's office at aruggles@forestgrove-or.gov for Zoom log-in instructions.

5:30 [30 mins] **The City Council will convene to hold the following executive session:**

ORS 192.660(2)(I) to review and evaluate the employment-related performance of the City Manager.

Zoom Webinar Link:

<https://us06web.zoom.us/j/86928843194?pwd=YmVONkltYVA2ZVBha3hLbDI4bzBDdz09>

*Zoom Meeting ID: **869 2884 3194** and Passcode: **052322***

CITY COUNCIL WORK SESSIONS

No public comment will be taken. The Council will take no formal action.

6:00 [50 mins] **Council Work Session:** Employee Handbook Revision (Draft)
Staff: Brenda Camilli, Human Resources Manager

6:50 [10 mins] **Council Break**

CITY COUNCIL MEETING – 7:00 PM

A. 7:00 [5 mins] Call to Order; Roll call

B. 7:05 [5 mins] Public Comment: Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Please limit comments to two (2) minutes. All testimony is electronically recorded. Written comments may be submitted by 3:00 p.m. on the day of the meeting to CityCouncilors@forestgrove-or.gov. **Zoom Attendees:** Please use the "Raise Hand" option. Please introduce yourself and ask your question or provide your comments.

1. CC05-23-2022 Written Public Comment

C. 7:10 [5 mins] Consent Agenda: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

1. Approve City Council Executive Session (Real Property Transactions) Meeting Minutes of May 9, 2022.
2. Approve City Council Work Session (Forest Grove Light and Power Electric System Master Plan) Meeting Minutes of May 9, 2022.
3. Approve City Council Regular Meeting Minutes of May 9, 2022.
4. Accept Committee for Community Involvement (CCI) Meeting Minutes of April 5, 2022.
5. Accept Community Policing Advisory Commission (CPAC) Meeting Minutes of March 17, 2022.
6. Accept Community Forestry Commission (CFC) Meeting Minutes of April 13, 2022.
7. Accept Library Commission (LC) Meeting Minutes of March 9, 2022.
8. Accept Parks and Recreation Commission (P&R) Meeting Minutes of March 16, 2022.
9. Accept Planning Commission (PC) Meeting Minutes of March 7, March 22, April 4 and April 18, 2022.
10. Accept Sustainability Commission (SC) Meeting Minutes of February 24 and March 24, 2022.
11. Accept Resignation on Economic Development Commission (EDC) (Jonathan Yawson, Chaucer Foods, Food/Beverage Processor, Appointed 09/18, Term Expiring December 31, 2023).

12. Certificate of Appreciation Awarded to Holly Tsur, Historic Landmarks Board, 2009-2022.
13. Endorse New Liquor License Application (Die The Wolf Distillery)

D. Additions/Deletions

1. City Manager
2. Proposed by Councilors

E. Presentations:

1. 7:15 [10 mins] **Proclamation:**
Recipient: Jennifer Brent, HLB Chair
2. *National Historic Preservation Month 2022*
3. *Mes Nacional de Preservación Histórica 2022*
4. 7:25 [5 mins] **Eric G. Steward Award:**
Recipient: Holly Tsur
Presenter: Jennifer Brent, HLB Chair

F. Public Hearings, Ordinances, and Resolutions

1. 7:30 [30 mins] **PUBLIC HEARING FIRST READING:**
ORDINANCE NO. 2022-02 ADOPTING AN UPDATE TO THE 2010 WATER MASTER PLAN AND AMENDING THE FOREST GROVE COMPREHENSIVE PLAN TO ADD THE WATER MASTER PLAN UPDATE AS A COMPREHENSIVE PLAN TECHNICAL APPENDIX; FILE NO. 311-22-000006-PLNG
Staff (PPT): Gregory Robertson, Public Works Director; Bryan Pohl, Community Development Director; Dan Riordan, Senior Planner; Rich Blackmun, Engineering Division Manager
2. 8:00 [10 mins]
RESOLUTION NO. 2022-25 AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AND SALE AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND VENTURE PROPERTIES FOR THE ACQUISITION OF CERTAIN REAL PROPERTY ADJACENT TO THE WATER TREATMENT PLANT
Staff: Gregory Robertson, Public Works Director; Paul Downey Assistant City Manager/Finance Director
3. 8:10 [10 mins]
RESOLUTION NO. 2022-26 AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE FOREST GROVE POLICE DEPARTMENT AND WASHINGTON COUNTY LAW ENFORCEMENT AGENCIES
Staff: Henry Riemann, Police Chief

4. 8:20 [15 mins]

RESOLUTION NO. 2022-27 APPROVING FOREST GROVE LIGHT AND POWER ELECTRIC SYSTEM MASTER PLAN

Staff: Eddie Littlefield, Power Services Manager; Keith Hormann, Light and Power Director

5. 8:35 [10 mins]

RESOLUTION NO. 2022-28 AUTHORIZING CITY OF FOREST GROVE TO SUBMIT A GRANT APPLICATION TO THE OREGON DEPARTMENT OF ENERGY FOR COMMUNITY RENEWABLE ENERGY GRANT PROGRAM

Staff: Eddie Littlefield, Power Services Manager; Keith Hormann, Light and Power Director

- G. 8:45 [25 mins] Council Communications:** Please limit remarks to three (3) minutes per person. A brief summary of matters of interest to the Council and to present Boards and Commissions liaison reports. (Council Rules Section 6.3)

1. Councilor Reports
2. City Manager's Report
3. Mayor's Report

H. 9:10 Adjournment

*The public can observe the meetings **LIVE** on **Zoom** Webinar or on Tualatin Valley Community Television (TVCTC) Government Access Programming or **LIVE Channel 30** on their website: <http://201.71.205.11/CablecastPublicSite/?channel=15>.*

ADA Notice: *In accordance with the Americans with Disabilities Act (ADA), the City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, aruggles@forestgrove-or.gov, 503-992-3235, at least 48-hours in advance of the meeting.*