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CITY COUNCIL MEETING (ZOOM WEBINAR)

Monday, March 21, 2022

**Community Auditorium, 1915 Main Street and
Zoom Meeting (See Instructions Below)**

PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President
Donna Gustafson, Councilor
Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor
Elena Uhing, Councilor
Mariana Valenzuela, Councilor

Zoom Webinar Link:

<https://us06web.zoom.us/j/86031998474?pwd=Y0U3N1gxYittSUNYZEPZGkrQXZDQT09>

Zoom Meeting ID: 860 3199 8474 and Passcode: 032122

CITY COUNCIL WORK SESSIONS

No public comment will be taken. The Council will take no formal action.

5:30 [80 mins] **Council Work Session:** Boards/Commissions Applicant Interviews and Appointment Deliberations

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81259544103?pwd=RWRiTllkOUxjejqzYk95Z1lZRjZnUT09>

Webinar ID: 812 5954 4103

Passcode: 032122

Staff: Anna Ruggles, City Recorder, Jesse VanderZanden, City Manager

6:50 [10 mins] **Council Recess**

8:45 [25 mins] **Council Work Session:** Federal Project Request

Consultant: Michael Skipper, Federal Affairs Manager

Staff: Jesse VanderZanden, City Manager

9:15 [15 mins] **Urban Renewal Agency Meeting** (*Refer to Separate Agenda*)

Staff: Bryan Pohl, Community Development Director

CITY COUNCIL MEETING – 7:00 PM

A. 7:00 [5 mins] Call to Order

1. *Proclamation: National Community Development Week April 11 - April 15, 2022*
- Proclamación:Semana Nacional de Desarrollo Comunitario 11 de abril - 15 de abril de 2022

B. 7:05 [5 mins] Public Comment: Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Please limit comments to two (2) minutes. All testimony is electronically recorded. Written comments may be submitted by 3:00 p.m. on the day of the meeting to CityCouncilors@forestgrove-or.gov. **Zoom Attendees:** Please use the "Raise Hand" option. Please introduce yourself and ask your question or provide your comments.

1. CC03-21-2022 Written Public Comment

C. 7:10 [5 mins] Consent Agenda: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

1. 1) Accept Resignation on Committee for Community Involvement (CCI) Fernando Lira, Appointed 01/2021, Term Expiring January 31, 2024; 2) Accept Resignation on Community Policing Advisory Commission (CPAC) Carlos Covarrubias, Community At-Large, Appointed 01/2021, Term Expiring December 31, 2024; and 3) Accept Resignation on Economic Development Commission (EDC) Rob Langford, MGC Pure, Large Manufacturer/Technology, Appointed 08/2020, Term Expiring December 31, 2023.
2. Community Development Department Monthly Building Activity Informational Report for February 2022.
3. Endorse Liquor License Renewal Applications for Year 2022.
4. **RESOLUTION NO. 2022-16 MAKING APPOINTMENTS TO VARIOUS CITY OF FOREST GROVE ADVISORY BOARDS, COMMITTEES AND COMMISSIONS (REAPPOINTING JENNIFER BRENT, HISTORIC LANDMARKS BOARD (HLB), TERM EXPIRING DECEMBER 31, 2025; MARISSA SALGADO, COMMUNITY POLICING ADVISORY COMMISSION (CPAC), TERM EXPIRING DECEMBER 31, 2025; AND APPOINTING MATHEA ZIETZ, MCMENAMINS, ECONOMIC DEVELOPMENT COMMISSION (EDC), LARGE COMMERCIAL; MARA RICO, ADELANTE MUJERES, ECONOMIC DEVELOPMENT COMMISSION (EDC), LATINIX, TERMS EXPIRING DECEMBER 31, 2025).**

D. Additions/Deletions

1. City Manager
2. Proposed by Councilors

E. 7:15 Presentations: Each Presenter is limited to ten (10) minutes to present, followed by five (5) minutes for questions and answers, unless additional time is granted by the presiding officer. The Council has reviewed each presentation, so highlight key points only. The Council will hold questions until the end. A two-minute reminder will be given to conclude remarks.

1. 7:15 [15 mins] **In-Person Meetings** (PPT)
Staff: Jesse VanderZanden, City Manager
2. 7:30 [15 mins] **Downtown Parking Analysis** (PPT)
Presenter: Brian Davis, Parking Consultant
Staff: Dan Riordan, Senior Planner; Bryan Pohl, Community Development Director

F. Public Hearings, Ordinances, and Resolutions

1. 7:45 (10 mins)
RESOLUTION NO. 2022-17 AUTHORIZING CITY MANAGER TO ENDORSE INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF FOREST GROVE AND CLEAN WATER SERVICES (CWS) FOR CONSTRUCTION OF MAIN STREET AND 23RD AVENUE INFLOW AND INFILTRATION REHABILITATION PROJECT NO. 7049
Staff: Gregory Robertson, Public Works Director
2. 7:55 (10 mins) PPT
RESOLUTION NO. 2022-18 AUTHORIZING CITY MANAGER TO EXECUTE THE PUBLIC LIBRARY NETWORK, SERVICES, AND FUNDING INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF FOREST GROVE AND WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES
Staff: Colleen Winters, Library Director
3. 8:05 (10 mins)
RESOLUTION NO. 2022-19 APPOINTING PAULY, ROGERS, AND COMPANY, THE CITY AUDITOR FOR THE FISCAL YEAR ENDING JUNE 30, 2022 THROUGH THE FISCAL YEAR ENDING JUNE 30, 2024
Staff: Paul Downey, Assistant City Manager/Finance Director

G. 8:15 [25 mins] Council Communications: Please limit remarks to three (3) minutes per person. A brief summary of matters of interest to the Council and to present Boards and Commissions liaison reports. (Council Rules Section 6.3)

1. Councilor Reports
2. Councilor Kottkey's Report 03-21-2022
3. City Manager's Report
4. Mayor's Report

H. 8:40 Adjournment

The public can observe the meetings **LIVE** on **Zoom** Webinar or on Tualatin Valley Community Television (TVCTC) Government Access Programming or **LIVE Channel 30** on their website: <http://201.71.205.11/CablecastPublicSite/?channel=15>.

ADA Notice: In accordance with the Americans with Disabilities Act (ADA), the City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, aruggles@forestgrove-or.gov, 503-992-3235, at least 48-hours in advance of the meeting.