

Sister Cities Committee Zoom Meeting

Date/Time: Jan 19, 2022 04:45 PM

Join Zoom Meeting:

<https://us06web.zoom.us/j/9857309104?pwd=TIkKdWJpYU9vZmJSb0ZXNSsxNnp5QT09>

Meeting ID: 985 730 9104 - Passcode: 120821

Agenda 1/19/2022

1. Call to Order: (do we have a quorum)
2. Additions/Deletions:
3. Approval of Minutes:
4. Financial Report: **Doreen**
5. Liaison Reports: (As applicable)
 - i) Chamber-**Tim**
 - ii) City-**Anna** – **Introduce Rebeka Andrade, Program Coordinator**
6. Subcommittee: Latin Subcommittee - the Sister City of Interest Subcommittee actions-
Nicole/John/Tim/Larisa
7. Old Business:
 - i) Update on the brochure-**Jackie/Azumi**
 - ii) Checking in with the Handbook-**Azumi/Tim**
 - iii) Adult Delegation and Student Delegation -2022
 1. Photo release application and application forms (delegate or homestay families)
 2. **New dates for Adult and Student delegation:**
 - 1) Nyuzen's Adult Delegation visits Forest Grove
Visit: October 3 to October 9
Homestay: October 3 to October 6
150th Anniversary Celebration: October 5
 - 2) Nyuzen's Student Delegation (Junior High School/ High School) visits Forest Grove
Visit: October 29 to November 6
Homestay: October 29 to November 2
 - iv) Plans to celebrate 150th anniversary on October 5, 2022-**Anna/Azumi/Larisa**
8. New Business:
 - i) New Member (Milka Mendez)-**Larisa**
 - ii) International Sister City Association-**Juanita Lint**
 - iii) Website and logo-**Azumi/Larisa**
 - iv) Natsu Matsuri-Summer Festival (August)-**Azumi/Larisa**
 - v) Japanese Cooking Class (November/December)-**Azumi/Larisa**
9. Next Meeting
 - i) Date
 - ii) Time
 - iii) Location
10. Adjournment

Forest Grove/Nyuzen Sister Cities Committee Meeting Minutes

Meeting Date:	October 20, 2021
Meeting Location:	Community Auditorium and Video Conference
Members: Present	
Nefedov, Larisa	Chair
Stapp, Azumi	Vice-Chair
Anderson, Kermit	Secretary
Stenson, Doreen	Treasurer
Anderson, Jackie	
Beechwood III, John	
Nowlin, Nicole	Absent
Sig Unander	
Members Absent:	
Others:	
Blackmun, Rich	Staff Liaison
Ruggles, Anna	Staff Liaison
Rippe, Timothy	City Council Liaison

- 1. Called to Order** Meeting was called to order at 4:48 p.m. by Ruggles. Due to COVID-19 the meeting was held via Zoom conferencing. Members were variously in attendance at City Auditorium or connected remotely via the internet.
- 2. Quorum** Yes
- 3. Minutes** Minutes from the September 8, 2021, meeting were distributed and reviewed.
Motion: moved by Allen, seconded by J. Anderson, to approve the minutes as submitted. Motion carried.
- 4. Financial Report** Stenson reports a balance of \$5292.44. SCC Bottle Drop account is \$190.10.
\$100 donation received from the Linhares family towards SCC grant for Pacific University student attendee with next adult delegation to Nyuzen.

5. Liaison Reports a. Chamber (Rippe)

- 1) Rippe reported on recent community events in September:
Sept. 18-19 Corn Roast—attendance down from past years.
- 2) The City Club will hold a trick or treat event on Saturday October 30.
Attendees will need to register for assigned time slot.

b. City (Ruggles)

- 1 No update from last meeting.

6. Sub-Committees Updates

Latin Sub-Committee-Rippe reported no update from last meeting. Committee members are encouraged to forward recommendations for committee service to Rippe or Unander.

7. Old Business a. Sister City Informational Brochure Revision

- 1 Stapp shared on screen the draft of the revised brochure submitted by J. Anderson. Committee discussion included suggestions for including a list of the SCC members. J. Anderson suggested replacing the graphic of Jumball with photos of the mayor and SCC president with others from previous delegations. A question was raised as to the need for photo release forms. Ruggles will be revising a photo release form for the next meeting.

Stapp requests suggestions for further revision be submitted to J. Anderson.

b. Farmers' Market

Nefedov is soliciting ideas for establishing a Sister City presence at the weekly market in the coming year 2022.

Beechwood suggested having the information brochure finalized in time to distribute at the Senior and Community Center Holiday Bazaar on December 4.

c. Sandy Garcia's Celebration of Life

Jose Garcia extended his appreciation and gratitude to everyone who attended the celebration of Sandy's life held in September. A video of the event is available on YouTube (<https://youtu.be/7jpczMhnMYs>).

d. Handbook Update

Rippe presented a revised operations handbook via shared screen. The next two years activities were displayed. The idea of choosing themes for delegation visits was revisited. Our counterparts in Nyuzen will need to be consulted for their input and agreement before moving forward to identify specific themes. With plans being made for the 150-year celebration of Forest Grove's formal incorporation in 2022, Allen suggested this would constitute an acceptable thematic context within which events highlighting FG history and other notable features of FG, e.g., agriculture, could be incorporated for the Nyuzen delegation. After some discussion and members' suggestion the committee determined that choosing themes for student delegations is not so important as the general aim of the student delegations is to participate in a variety of American cultural experiences not necessarily confined to a particular topic.

e. Proposed Dates from Nyuzen for Future Visits

- 1) Adult Delegation from Nyuzen-Oct. 3-9, 2022. Note the homestay dates will be Oct. 3-6. This allows for them to participate in the sesquicentennial celebration scheduled for Oct. 5.
- 2) High School Delegation from Nyuzen- Oct. 29-Nov. 2, 2022. Homestay dates are the same. Stenson noted that homestay families with children of any age are very much needed. J. Anderson inquired as to the possibility of having school teachers make the request for homestay volunteers of their students.

f. Forest Grove 150-year Celebration

Nefedov and Stapp intend to attend the next sesquicentennial planning meeting on Nov. 2 and report back to the SCC.

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|---------------------------|--------------------------------------|
| 8. New Business | None |
| 9. Next Meeting(s) | Wednesday, December 8, 2021, 4:45 pm |
| 10. Adjournment | Meeting adjourned at 6:04 pm. |