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FOREST GROVE CITY COUNCIL MEETING AGENDA
MONDAY, SEPTEMBER 13, 2021
ZOOM WEBINAR
COMMUNITY AUDITORIUM, 1915 MAIN STREET

Zoom Video Conferencing

Public Webinar ID: 822 4482 3005

Pass Code: 09132021

Click Link: <https://us06web.zoom.us/j/82244823005?pwd=MWhSaUluMGQweW9HcEtpTF2Mm56dz09>

For help with Zoom: <https://support.zoom.us/hc/en-us/articles/115004954946>

5:30 PM CITY COUNCIL WORK SESSION (Levy Needs Assessment)

7:00 PM CITY COUNCIL REGULAR MEETING

9:00 PM URBAN RENEWAL AGENCY WORK SESSION (Festival Street)

During the pandemic, all public meetings are held in a “hybrid” format allowing the public to attend meetings both virtual and in-person. The Community Auditorium is open and has limited availability and social distancing measures. The public can observe the meetings **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming or **LIVE Channel 30** on their website: <http://208.71.205.11/CablecastPublicSite/?channel=15>. Written comments may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov.

PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President

Donna Gustafson, Councilor

Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor

Elena Uhing, Councilor

Mariana Valenzuela, Councilor

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

Public Hearings: Hearings are held on each matter required by state law or City policy. Sign in before the meeting on the Public Hearing form posted in the foyer. The presiding officer will review the hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Council, please use the witness table (center front of the room), provide your full name and please limit your remarks to three (3) minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action. All testimony is electronically recorded. Written testimony may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov.

Public Comment: This is a time provided for anyone wishing to speak to the City Council on an item not on the agenda or on the agenda, and not scheduled for a public hearing. Sign in before the meeting on the form posted in the foyer. The presiding officer will review the instructions prior to public comment. The presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Council, please use the witness table (center front of the room), provide your full name. Please limit your comments to two (2) minutes unless the presiding officer grants an extension. All testimony is electronically recorded. Written comments may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov.

Accommodations: In accordance with the Americans with Disabilities Act, the City of Forest Grove will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting City Recorder's Office, aruggles@forestgrove-or.gov, 503-992-3235, at least 48-hours advance notice of the meeting.

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PowerPoint Presentation	5:30	<u>WORK SESSION: LEVY NEEDS ASSESSMENT</u>	
Paul Downey, Assistant City Manager/Finance Director	6:50	No public comment will be taken. The Council will take no formal action during the work session.	
Jesse VanderZanden, City Manager			

	7:00	1.	<u>CITY COUNCIL REGULAR MEETING:</u> Call to Order and Roll Call.
			<u>PROCLAMATIONS:</u>
Peter Truax, Mayor	7:05 5mins	1. A.	• <i>National Hispanic Heritage Month; Mes Nacional Del Patrimonio Hispano</i>
Peter Truax, Mayor	7:10 5mins	1. B.	• <i>Constitution Week; Semana De La Constitución</i>
	7:15 5mins	2.	<u>PUBLIC COMMENT:</u> Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda but not scheduled for a public hearing may be heard at this time. Please limit comments to two (2) minutes. Written comment may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov . • Zoom Attendees: Please use the "Raise Hand" option. Please introduce yourself and ask your question or provide your comment. Click the "Chat" tab to type a question or comment.
	7:20 5mins	3.	<u>CONSENT AGENDA:</u> See Page 4
	7:25 5mins	4.	<u>ADDITIONS/DELETIONS:</u> • <i>City Manager</i> • <i>Proposed by Councilors</i>

5. **PRESENTATIONS:** Each presenter is limited to ten (10) minutes to present, followed by five (5) minutes for questions and answers, unless additional time is granted by the Presiding Officer. The Council has reviewed each presentation, so highlight key points only. The Council will hold questions until the end. A two-minute reminder will be given to conclude remarks.

(PowerPoint Presentation)
Gregory Robertson, Public Works
Director

7:30
30mins

5. A. • *Major Streets Transportation Improvement Program (MSTIP) 23-28 Funding Allocation Work Plan, Erin Wardell, Principal Planner Washington County Department of Land Use & Transportation*

(PowerPoint Presentation)
Gregory Robertson, Public Works
Director

8:00
10mins

5. B. • *Civil Engineering Cooperative Program (CECOP) Internship, Katelin Vandehey*

Paul Downey, Assistant City
Manager/Finance Director
Peter Truax, Mayor

8:10
10mins

6. A. **RESOLUTION NO. 2021-54 OF THE CITY COUNCIL
ACCEPTING CITY MANAGER'S ANNUAL
PERFORMANCE REVIEW**

Paul Downey, Assistant City
Manager/Finance Director
Peter Truax, Mayor

8:20
5mins

6. B. **RESOLUTION NO. 2021-55 OF THE CITY COUNCIL
AUTHORIZING COMPENSATION FOR CITY
MANAGER FOR FISCAL YEAR 2021-22**

City Councilors

8:25
25mins

7. A. **COUNCIL COMMUNICATIONS:**
Please limit reports to three (3) minutes per person. A brief summary of matters of interest to the Council and to present Boards and Commission liaison reports.

Jesse VanderZanden, City Manager

7. B. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

7. C. **MAYOR'S REPORT:**

8:50

8. **ADJOURNMENT:**

9:00

**URBAN RENEWAL AGENCY (URA) WORK
SESSION: DOWNTOWN FESTIVAL STREET AND
STREETSCAPE PROJECT**

The URA Board will convene and be video conferencing remotely during the meeting.
(Refer to separate meeting agenda and packet)

9:30

ADJOURNMENT:

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of August 9, 2021.
 - B. Approve City Council and Planning Commission Joint Work Session (Water Master Plan Part 1: Introduction and Existing Conditions) Meeting Minutes of August 9, 2021.
 - C. Approve City Council Regular Meeting Minutes of August 9, 2021.
 - D. Accept Public Arts Commission Meeting Minutes of June 17, 2021.
 - E. Accept Resignation on Urban Renewal Advisory Committee (Charlene Murdock, Non-Profit, Term Expiring December 31, 2021).
 - F. Community Development Department Monthly Building Activity Informational Report for August 2021.
 - G. Endorse Liquor License Application (Change of Ownership; Full-On Premises) for Bites Restaurant, 2014 Main Street.
 - H. **RESOLUTION NO. 2021-53 MAKING CITY COUNCIL LIAISON APPOINTMENT TO WASHINGTON COUNTY COORDINATING COMMITTEE (WCCC) (APPOINTING TIMOTHY RIPPE, CITY COUNCILOR) AND AMENDING RESOLUTION NO. 2021-114.**



URBAN RENEWAL AGENCY MEETING AGENDA

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9:00 PM – ZOOM WEBINAR

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COMMUNITY AUDITORIUM, 1915 MAIN STREET

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9:00 PM URBAN RENEWAL AGENCY WORK SESSION (Downtown Festival Street)

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PETER B. TRUAX, DIRECTOR BOARD CHAIR

Malynda H. Wenzl, Director Board President

Donna Gustafson, Director

Kristy L. Kottkey, Director

Timothy A. Rippe, Director

Elena Uhing, Director

Mariana Valenzuela, Director

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PowerPoint Presentation
Dan Riordan, Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, Executive
Director

9:00

URBAN RENEWAL AGENCY (URA) WORK SESSION:
DOWNTOWN FESTIVAL STREET AND STREETSCAPE
PROJECT UPDATE, ALEX DUPEY AND MELISSA
ERICKSON, MIG CONSULTANTS

No public comment will be taken. The Urban Renewal Agency will take no formal action during the work session.

9:30

ADJOURNMENT:
