



A place where families and businesses thrive.

FOREST GROVE CITY COUNCIL MEETING AGENDA

MONDAY, JUNE 28, 2021

ZOOM WEBINAR

COMMUNITY AUDITORIUM, 1915 MAIN STREET

Zoom Video Conferencing

Public Webinar ID: 842 5686 9418

Pass Code: 06282021

Click Link: <https://us06web.zoom.us/j/84256869418?pwd=SkVURXZzQUZGOFhTM2hxOGpMQWd3dz09>

For help with Zoom: <https://support.zoom.us/hc/en-us/articles/115004954946>

- 5:30 PM CITY COUNCIL EXECUTIVE SESSION (City Manager Performance Evaluation)
- 6:15 PM CITY COUNCIL WORK SESSION (Police Annex)
- 7:00 PM CITY COUNCIL REGULAR MEETING
- 9:10 PM URBAN RENEWAL AGENCY MEETING (Budget Adoption)

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PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President

Donna Gustafson, Councilor

Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor

Elena Uhing, Councilor

Mariana Valenzuela, Councilor

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

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FOREST GROVE CITY COUNCIL AGENDA
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Peter Truax, Mayor

5:30

6:15

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

Separate Unique Zoom Webinar ID Number & Passcode Required

CITY COUNCIL will convene to hold the following executive session:

In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.

PowerPoint Presentation
Paul Downey, Administrative
Services Director

6:15

6:50

Jesse VanderZanden, City
Manager

WORK SESSION: POLICE ANNEX

No public comment will be taken. The Council will take no formal action during the work session.

7:00

1. **CITY COUNCIL REGULAR MEETING:**
Call to Order and Roll Call.

7:05

5mins

2. **PUBLIC COMMENT:** Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda but not scheduled for a public hearing may be heard at this time. **Please limit comments to two (2) minutes.** Written comment may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov.

- **Zoom Attendees:** Please use the "Raise Hand" option. Please introduce yourself and ask your question or provide your comment. Click the "Chat" tab to type a question or comment.

7:10

5mins

3. **CONSENT AGENDA:** See Page 5

7:15

5mins

4. **ADDITIONS/DELETIONS:**

- *City Manager*
- *Proposed by Councilors*

5. **PRESENTATIONS:** Each presenter is limited to ten (10) minutes to present, followed by five (5) minutes for questions and answers, unless additional time is granted by the Presiding Officer. The Council has reviewed each presentation, so highlight key points only. The Council will hold questions until the end. A two-minute reminder will be given to conclude remarks.

PowerPoint Presentation
Patrick Fale, Fire Chief
Jesse VanderZanden, City
Manager

7:20
10mins

5. A. • *COVID Reopening*

PowerPoint Presentation
Brenda Camilli, Human Resources
Manager
Jesse VanderZanden, City
Manager

7:30
10mins

5. B. • *Fire Chief Hiring Process*

PUBLIC HEARING ADOPTING CITY OF FOREST GROVE BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022:

Paul Downey, Administrative
Services Director
Jesse VanderZanden, City
Manager

7:40
30mins

6. 1. PUBLIC HEARING AND RESOLUTION NO. 2021-32 ADOPTING BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
6. 2. RESOLUTION NO. 2021-33 LEVYING AND CATEGORIZING TAXES FOR THE CITY OF FOREST GROVE FOR THE FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
6. 3. RESOLUTION NO. 2021-34 MAKING APPROPRIATIONS FOR THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR THE FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
6. 4. RESOLUTION NO. 2021-35 ADOPTING THE FISCAL YEAR 2021-26 CAPITAL IMPROVEMENTS PROGRAM
6. 5. PUBLIC HEARING AND RESOLUTION NO. 2021- 36 CERTIFYING SERVICES PROVIDED BY THE CITY OF FOREST GROVE
6. 6. PUBLIC HEARING AND RESOLUTION NO. 2021-37 DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES
6. 7. PUBLIC HEARING AND RESOLUTION NO. 2021-38 ADOPTING CAPITAL IMPROVEMENTS PROGRAM EXCISE TAX AND REPEALING RESOLUTION NO. 2021-64
6. 8. RESOLUTION NO. 2021-39 AUTHORIZING SUPPLEMENTAL BUDGET TO APPROPRIATE THE EXPENDITURE OF ADDITIONAL FUNDS FOR EXTERNAL WORK PERFORMED IN THE LIGHT AND POWER FUND FOR FISCAL YEAR 2020-21

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| | | 6. 9. | <u>RESOLUTION NO. 2021-40 AUTHORIZING SUPPLEMENTAL BUDGET TO APPROPRIATE THE EXPENDITURE OF ADDITIONAL FUNDS FROM THE STATES OF OREGON AND CALIFORNIA FOR FIRE CONFLAGRATION COSTS INCURRED IN THE GENERAL FUND FOR FISCAL YEAR 2020-21</u> |
| | | 6. 10. | <u>RESOLUTION NO. 2021-41 TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS FOR THE FISCAL YEAR 2020-21</u> |
| | | 6. 11. | <u>RESOLUTION NO. 2021-42 APPOINTING THE CITIZEN MEMBERS OF THE FOREST GROVE BUDGET COMMITTEE TO REVIEW MAYOR AND CITY COUNCILOR COMPENSATION AND MAKE RECOMMENDATIONS REGARDING COMPENSATION TO THE CITY COUNCIL</u> |
| Gregory Robertson, Public Works
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City
Manager | 8:10
10mins | 7. | <u>PUBLIC HEARING AND RESOLUTION NO. 2021-43 ESTABLISHING SANITARY SEWER UTILITY RATES (4.5% INCREASE) FOR CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2021, AND REPEALING RESOLUTION NO. 2019-27</u> |
| Gregory Robertson, Public Works
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City
Manager | 8:20
5mins | 8. | <u>PUBLIC HEARING AND RESOLUTION NO. 2021-44 ESTABLISHING SURFACE WATER MANAGEMENT (SWM) RATE (5.4% INCREASE) FOR CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2021, AND REPEALING RESOLUTION NO. 2019-28</u> |
| Gregory Robertson, Public Works
Director
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City
Manager | 8:25
5mins | 9. | <u>RESOLUTION NO. 2019-45 ACCEPTING CLEAN WATER SERVICES (CWS) SANITARY SEWER UTILITY RATES (4.5% INCREASE); SURFACE WATER MANAGEMENT RATES (5.4% INCREASE); SURFACE WATER MANAGEMENT SYSTEM DEVELOPMENT CHARGES (\$560 TO \$585); AND SANITARY SEWER SYSTEM DEVELOPMENT CHARGES (\$5,800 TO \$6,085), EFFECTIVE JULY 1, 2021, AND REPEALING RESOLUTION NO. 2019-29</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City
Manager | 8:30
10mins | 10. | <u>RESOLUTION NO. 2021-46 AUTHORIZING CITY MANAGER TO ENDORSE COMMUNITY ENHANCEMENT GRANT PROGRAM AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND METRO</u> |
| City Councilors | 8:40
25mins | 11. A. | <u>CITY COUNCIL COMMUNICATIONS:</u>
Please limit reports to 3 minutes per person. Please report only on those matters of interest to Council. . |

Jesse VanderZanden, City
Manager

11. B. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

11. C. **MAYOR'S REPORT:**

9:05 12. **ADJOURNMENT:**

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of June 14, 2021.
 - B. Approve City Council Regular Meeting Minutes of June 14, 2021.
 - C. Accept Committee for Community Involvement Meeting Minutes of May 4, 2021.
 - D. Accept Community Forestry Commission Meeting Minutes of May 12, 2021.
 - E. Accept Library Commission Meeting Minutes of May 12, 2021.
 - F. Endorse New Liquor License Application (Full On-Premises Sales) for Biscuitology, 2004 Main Street, Suite 110 (Applicant: Christine Blake).
 - G. Endorse New Liquor License Application (Off-Premises Sales) for 7 Star Convenience Store #2, 3034 Pacific Avenue (Applicant: Prabhjyot Kang).
 - H. **RESOLUTION NO. 2021-31 AMENDING CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON JULY 12, 2021, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2021-25.**
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9:10

URBAN RENEWAL AGENCY (URA) MEETING (BUDGET ADOPTION)

The URA Board will convene and be video conferencing remotely during the meeting. *(Refer to separate meeting agenda and packet)*

9:30

ADJOURNMENT:

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URA

Forest Grove
Urban Renewal Agency



URBAN RENEWAL AGENCY MEETING AGENDA

MONDAY, JUNE 28, 2021

ZOOM WEBINAR

COMMUNITY AUDITORIUM, 1915 MAIN STREET

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Malynda H. Wenzl, Director Board President

Donna Gustafson, Director

Kristy L. Kottkey, Director

Timothy A. Rippe, Director

Elena Uhing, Director

Mariana Valenzuela, Director

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- A. Approve Urban Renewal Agency Executive Session (Property Transactions) Meeting Minutes of May 24, 2021.
- B. Approve Urban Renewal Agency Meeting Minutes of May 24, 2021.
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:** None
- 9:25 6. **PUBLIC HEARING AND URA RESOLUTION NO. 2021-03 OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE TAX INCREMENT FOR FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022**
- 9:30 7. **ADJOURNMENT:**

Paul Downey, Administrative
Services Director

Jesse VanderZanden, City Manager