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**City Council Work Session Minutes  
Police Annex**

**Monday, June 28, 2021  
6:15 p.m., Zoom Community Auditorium**

***Minutes are unofficial until approved by Council.  
Council approved minutes as presented July 12, 2021.***

**1. ROLL CALL:**

Mayor Peter Truax called the work session to order at 6:25 p.m. via Zoom Webinar Video Conference.

**COVID-19:** Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the Work Session was conducted in a “hybrid” format allowing the public to attend virtually via **Zoom Webinar** and in-person in the Community Auditorium. Members of the public could observe the work session **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming Channel 30.

**ROLL CALL: COUNCIL PRESENT ATTENDED BY ZOOM WEBINAR:** Donna Gustafson; Kristy Kottkey; Timothy Rippe; Elena Uhing (arrived at 6:50 p.m.) Mariana Valenzuela; Malynda Wenzl, Council President; and Mayor Peter Truax.

**STAFF PRESENT ATTENDED BY ZOOM WEBINAR:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Henry Reimann, Police Chief; and Bev Maughan, Executive Assistant. **STAFF ABSENT:** Anna Ruggles, City Recorder.

**2. WORK SESSION: POLICE ANNEX**

Downey and VanderZanden reported the purpose of the work session was to seek Council input on designing the proposed new police station and concept of adding an annex behind the current police station and remodeling the interior of the existing police station. Downey introduced Mackenzie, consultants, who presented a PowerPoint presentation overview of the conceptual design and cost forecast for two remodel addition approaches to compare to the new facility strategy. The study scope included the following options:

- Option 1: Single elevated story over secure parking addition behind the current station and remodel existing facility. Secure Parking: 28. Public Parking: 25.
- Option 2: Two-story addition to back side and remodel existing facility. Secure Parking: 28. Public Parking: 71.
- Option 3: New facility located at the corner of 19<sup>th</sup> Avenue and Birch Street. Secure Parking: 32. Public Parking: 62.

In addition, Mackenzie referenced the above-noted options and projected cost summaries.

**Council Discussion:**

Mayor Truax opened the floor and roundtable discussion ensued as Council reviewed and

compared the above-noted options, including potential layout of adding an annex or building an entirely new police station, projected cost summaries and parking scenarios. The consultants, VanderZanden, Downey addressed various inquiries, noting the purpose of the above-noted presentation was to review costs and operational differences of an entirely new police station or expanding the current space. In conclusion of the above-noted discussion, Council collectively concurred to ask staff to seek input from the Community Policing Advisory Commission and come back at a later date in work session to discuss and determine which direction the Council would like to proceed.

Council took no formal action nor made any formal decisions during the work session.

**3. ADJOURNMENT:**

Mayor Truax adjourned the work session at 6:58 p.m.

Respectfully submitted,



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Anna D. Ruggles, CMC, City Recorder