



*A place where families and businesses thrive.*

## FOREST GROVE CITY COUNCIL MEETING AGENDA

**MONDAY, MAY 24, 2021**

### Zoom Video Conferencing

**Public Webinar ID: 922 8094 5913**

**Pass Code: 05242021**

**Click Link:** <https://zoom.us/j/92280945913?pwd=ZjV6cnhmQlpyT3V2eHczdi8zdUcydz09>

**For help with Zoom:** <https://support.zoom.us/hc/en-us/articles/115004954946>

**ZOOM WEBINAR**

**COMMUNITY AUDITORIUM, 1915 MAIN STREET**

- 5:30 PM CITY COUNCIL EXECUTIVE SESSION (City Manager Performance Evaluation)**
- 6:00 PM URA EXECUTIVE SESSION (Real Property Transactions)**
- 6:30 PM URA REGULAR MEETING**
- 7:00 PM CITY COUNCIL REGULAR MEETING**

During the pandemic, all public meetings are held in a “hybrid” format allowing the public to attend meetings both virtual and in-person. The Community Auditorium is open and has limited availability and social distancing measures. The public can observe the meetings **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming or **LIVE Channel 30** on their website: <http://208.71.205.11/CablecastPublicSite/?channel=15>. Written comments may be submitted by 3:00 p.m. the day of the meeting to: [CityCouncilors@forestgrove-or.gov](mailto:CityCouncilors@forestgrove-or.gov)

### PETER B. TRUAX, MAYOR

**Malynda H. Wenzl, Council President**

**Donna Gustafson, Councilor**

**Kristy L. Kottkey, Councilor**

**Timothy A. Rippe, Councilor**

**Elena Uhing, Councilor**

**Mariana Valenzuela, Councilor**

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

**Public Hearings:** Hearings are held on each matter required by state law or City policy. Sign in before the meeting on the Public Hearing form posted in the foyer. The presiding officer will review the hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Council, please use the witness table (center front of the room), provide your full name and please limit your remarks to three (3) minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action. All testimony is electronically recorded. Written testimony may be submitted by 3:00 p.m. the day of the meeting to: [CityCouncilors@forestgrove-or.gov](mailto:CityCouncilors@forestgrove-or.gov)

**Public Comment:** This is a time provided for anyone wishing to speak to the City Council on an item not on the agenda or on the agenda, and not scheduled for a public hearing. Sign in before the meeting on the form posted in the foyer. The presiding officer will review the instructions prior to public comment. The presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Council, please use the witness table (center front of the room), provide your full name. Please limit your comments to two (2) minutes unless the presiding officer grants an extension. All testimony is electronically recorded. Written comments may be submitted by 3:00 p.m. the day of the meeting to: [CityCouncilors@forestgrove-or.gov](mailto:CityCouncilors@forestgrove-or.gov).

**Accommodations:** In accordance with the Americans with Disabilities Act, the City of Forest Grove will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting City Recorder's Office, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48-hours advance notice of the meeting.

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**MAY 24, 2021**  
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Peter Truax, Mayor      5:30  
6:00

**EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.**  
Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

***Separate Unique Zoom Webinar ID Number & Passcode Required***

**CITY COUNCIL** will convene to hold the following executive session:

**In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.**

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Bryan Pohl, Community Development Director      6:00  
Paul Downey, Administrative Services Director      6:30  
Jesse VanderZanden, City Manager

***Separate Unique Zoom Webinar ID Number & Passcode Required***

**URBAN RENEWAL AGENCY BOARD** will convene to hold the following executive session:

**In accordance with ORS 192.660(2)(E) to deliberate with persons designated by the governing body to negotiate in real property transactions.**

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6:30  
6:55

**URBAN RENEWAL AGENCY (URA) MEETING**

The URA Board will convene and be video conferencing remotely during the meeting. ***(Refer to separate meeting agenda and packet)***

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Zoom Attendees:      7:00  
5mins

1. **CITY COUNCIL REGULAR MEETING:**  
Call to Order and Roll Call.

2. **PUBLIC COMMENT:** Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda but not scheduled for a public hearing may be heard at this time. **Please limit comments to two (2) minutes.** Written comment may be submitted by 3:00 p.m. the day of the meeting to: [CityCouncilors@forestgrove-or.gov](mailto:CityCouncilors@forestgrove-or.gov)

7:10  
5mins

3. **CONSENT AGENDA:** See Page 4

7:15  
5mins

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:** Each presenter is limited to ten (10) minutes to present, followed by five (5) minutes for questions and answers, unless additional time is granted by the Presiding Officer. The Council has reviewed each presentation, so highlight key points only. The Council will hold questions until the end. A two-minute reminder will be given to conclude remarks.

7:20  
15mins

5. A. • *Community Impact Grant Report Update, Homelessness, Shawn Cardwell, Forest Grove Foundation*

7:35  
15mins

5. B. • *Westside Turnkey Housing Project Update, Brian Schimmel, Forest Grove Foundation*

(PowerPoint Presentation)  
Anne Lane, Public Works Director

7:50  
20mins

5. C. • *Parks Update:*  
– *Stites Park*  
– *Aquatic Center Main Pool Upgrades*  
– *Summer Recreation Programs*

(PowerPoint Presentation)  
Dan Riordan, Senior Planner  
Bryan Pohl, Community  
Development Director

8:10  
20mins

5. D. • *HB 2001 (2021) Update & Legislative Process*

Bryan Pohl, Community  
Development Director  
Jesse VanderZanden, City Manager

8:35  
5mins

6. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2021-02 VACATING THE ALLEY BETWEEN 1208 AND 1222 BIRCH STREET; APPLICANT: MICHAEL MOORE; FILE NO. 311-21-000011-PLNG**

City Councilors

8:40  
25mins

7. A. **CITY COUNCIL COMMUNICATIONS:**  
Please limit reports to 3 minutes per person. Please report only on those matters of interest to Council.

Jesse VanderZanden, City Manager

7. B. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

7. C. **MAYOR'S REPORT:**

9:05

8. **ADJOURNMENT:**

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of May 10, 2021.
  - B. Approve City Council Regular Meeting Minutes of May 10, 2021.
  - C. Accept Parks and Recreation Commission Meeting Minutes of January 20, 2021.
  - D. Accept Planning Commission Meeting Minutes of April 5, 2021.
  - E. Accept Public Arts Commission Meeting Minutes of March 18, 2021.
  - F. Community Development Department Monthly Building Activity Informational Report for April 2021.
  - G. Forest Grove Police Department 2020 Annual Report.
  - H. **RESOLUTION NO. 2021-24 AMENDING CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON JUNE 14, 2021, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2021-22.**

# URA

Forest Grove  
Urban Renewal Agency



## URBAN RENEWAL AGENCY MEETING AGENDA

MONDAY, MAY 24, 2021

ZOOM WEBINAR

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**6:00 PM URBAN RENEWAL AGENCY EXECUTIVE SESSION (Property Transactions)**

**6:30 PM URBAN RENEWAL AGENCY REGULAR MEETING**

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### PETER B. TRUAX, DIRECTOR BOARD CHAIR

**Malynda H. Wenzl, Director Board President**

**Donna Gustafson, Director**

**Kristy L. Kottkey, Director**

**Timothy A. Rippe, Director**

**Elena Uhing, Director**

**Mariana Valenzuela, Director**

All regular meetings of the Urban Renewal Agency are open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Urban Renewal Agency Board as follows:

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MAY 24, 2021

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|-----------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bryan Pohl, Community Development Director    | 6:00 | <b><u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u></b>                                                                                                                                                                                                                                                                                                                                                  |
| Paul Downey, Administrative Services Director | 6:30 | Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision. |
| Jesse VanderZanden, City Manager              |      | <b><i>Separate Unique Zoom Webinar ID Number &amp; Passcode Required</i></b>                                                                                                                                                                                                                                                                                                                                |
|                                               |      | <b><u>In accordance with ORS 192.660(2)(E) to deliberate with persons designated by the governing body to negotiate in real property transactions.</u></b>                                                                                                                                                                                                                                                  |

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|--------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            | 6:30           | 1. <b><u>URBAN RENEWAL AGENCY REGULAR MEETING:</u></b><br>Call to Order and Roll Call.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Zoom Attendees:                            | 6:35<br>5mins  | 2. <b><u>PUBLIC COMMENT:</u></b> Anyone wishing to speak to the Board on an item not on the agenda or on the agenda but not scheduled for a public hearing may be heard at this time. <b>Please limit comments to two (2) minutes.</b> Written comment may be submitted by 3:00 p.m. the day of the meeting to: <a href="mailto:CityCouncilors@forestgrove-or.gov">CityCouncilors@forestgrove-or.gov</a> .                                                                                                                                                                                                       |
|                                            | 6:40<br>5mins  | 3. <b><u>CONSENT AGENDA:</u></b> Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Board members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).<br><br>A. Approve Urban Renewal Agency Meeting Minutes of April 12, 2021.<br>B. Approve Urban Renewal Agency Work Session (Festival Street) Meeting Minutes of April 12, 2021. |
|                                            |                | 4. <b><u>ADDITIONS/DELETIONS:</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                            |                | 5. <b><u>PRESENTATIONS:</u></b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Bryan Pohl, Community Development Director | 6:45<br>10mins | 6. <b><u>URA RESOLUTION NO. 2021-02 AUTHORIZING APPROVAL OF AMENDMENT NO. 1 TO EXCLUSIVE NEGOTIATING AGREEMENT WITH WELSHCORP, D.B.A. FRESHFOODS AND MFF PROPERTIES, LLC, (DEVELOPER), FOR PROPERTY KNOWN AS SITE B AND AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT ON BEHALF OF URBAN RENEWAL AGENCY</u></b>                                                                                                                                                                                                                                                                                            |
| Jesse VanderZanden, City Manager           |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                            | 6:55           | 7. <b><u>ADJOURNMENT:</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |