

Forest Grove/Nyuzen Sister Cities Committee Meeting Minutes

Meeting Date: April 29, 2021
Meeting Location: Community Auditorium and Video Conference
Members: Present
 Nefedov, Larisa Chair
 Stapp, Azumi Vice-Chair
 Anderson, Kermit Secretary
 Stenson, Doreen Treasurer
 Beechwood III, John
 Nowlin, Nicole
 Allen, Linda
Members Absent: Anderson, Jackie; Hill Martyn
Others:
 Blackmun, Rich Staff Liaison-Absent
 Ruggles, Anna Staff Liaison
 Rippe, Timothy City Council Liaison

1.	Called to Order	Meeting was called to order at 4:49 p.m. by Nefedov. Due to COVID-19 the meeting was held via Zoom conferencing. Members were variously in attendance at City Auditorium or connected remotely via the internet.
2.	Quorum	Yes
3.	Minutes	Minutes from the March 4, 2021, meeting were distributed and reviewed. <u>Motion: moved by Beechwood III, seconded by Allen, to approve the minutes as submitted. Motion carried.</u>
4.	Financial Report	Balance \$5,145.84 As of April 29 the balance of the Committee's Bottle Drop account is \$51.90.
5.	Liaison Reports	a. Chamber (Rippe)
		Rippe reports the four baskets submitted to the Chamber for the fundraising auction were sold for a total of \$260. SCC received \$130.
		b. City (Ruggles)
		1) Ruggles reports having 8 bags of recyclables for Bottle Drop.

	2) A letter to Nyuzen inquiring as to their plans and intentions for future adults and student delegations is awaiting Mayor's review. Ruggles will email the Nyuzen liaison staff for a status report. Current travel restrictions due to the COVID pandemic make it doubtful that either delegation will occur this year.	
		c. Sub-Committees Updates
	No updates were from the Acculturation, Finance, and Bylaws sub-committees.	
6	Old Business	a. Google Drive Document Repository
	1) Stapp reports the new G-mail account for Forest Grove Sister Cities Committee will be modified to include the City of Cornelius. 2) Nefedov and Stapp will retain login credentials to the Google Drive. Stapp will arrange for SCC project groups to have access to the drive as needed.	
7.	New Business	a. Consideration of Additional Sister Cities
	1) Prior to this meeting Ruggles distributed a Forest Grove News Times article which perhaps prematurely, featured the committee's consideration of expanding the SC program to include the city of Cornelius and a possible Latin American city. This led to SCC establishing a sub-committee to develop criteria and a process for identifying and adding an additional sister city. Sub-committee members are: Rippe, Nefedov, Beechwood III, and Nowlin. Nowlin agreed to schedule their first meeting. 2) Steve Comstock, immediate past chair, Denver Takayama Sister City Committee, is working on a project for the national office of Sister Cities International called "The Japan Committee" and is reaching out to cities that have Japanese sister cities. Chair Larisa Nefedov reported she would contact him and obtain more information. 3) Ruggles reported she was unable to locate any information posted on the FG School District's webpage about the district's student exchange programs.	
8.	Next Meeting(s)	Wednesday, May 19, 2020, 4:45 pm
9.	Adjournment	Meeting adjourned at 5:41 pm.