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FOREST GROVE CITY COUNCIL MEETING AGENDA

MONDAY, APRIL 26, 2021

ZOOM WEBINAR

COMMUNITY AUDITORIUM, 1915 MAIN STREET

Zoom Video Conferencing

Public Webinar ID: 921 7995 3663

Pass Code: 04262021

Click Link: <https://zoom.us/j/92179953663?pwd=bWhWcHVIM0F4T1I4NE9hQWR4WW5YZz09>

For help with Zoom: <https://support.zoom.us/hc/en-us/articles/115004954946>

5:30 PM CITY COUNCIL WORK SESSION (Fire Governance)

7:00 PM CITY COUNCIL REGULAR MEETING

9:00 PM CITY COUNCIL WORK SESSION (City Manager Performance Review Criteria)

During the pandemic, all public meetings are held in a “hybrid” format allowing the public to attend meetings both virtual and in-person. The Community Auditorium is open and has limited availability and social distancing measures. The public can observe the meetings **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming or **LIVE Channel 30** on their website: <http://208.71.205.11/CablecastPublicSite/?channel=15>. Written comments may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov.

PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President

Donna Gustafson, Councilor

Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor

Elena Uhing, Councilor

Mariana Valenzuela, Councilor

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

Public Hearings: Hearings are held on each matter required by state law or City policy. Sign in before the meeting on the Public Hearing form posted in the foyer. The presiding officer will review the hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Council, please use the witness table (center front of the room), provide your full name and please limit your remarks to three (3) minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action. All testimony is electronically recorded. Written testimony may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov

Public Comment: This is a time provided for anyone wishing to speak to the City Council on an item not on the agenda or on the agenda, and not scheduled for a public hearing. Sign in before the meeting on the form posted in the foyer. The presiding officer will review the instructions prior to public comment. The presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Council, please use the witness table (center front of the room), provide your full name. Please limit your comments to two (2) minutes unless the presiding officer grants an extension. All testimony is electronically recorded. Written comments may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov.

Accommodations: In accordance with the Americans with Disabilities Act, the City of Forest Grove will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting City Recorder's Office, aruggles@forestgrove-or.gov, 503-992-3235, at least 48-hours advance notice of the meeting.

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Patrick Fale, Interim Fire Chief	5:30	<u>WORK SESSION: FIRE GOVERNANCE</u>	
Jesse VanderZanden, City Manager	6:45	No public comment will be taken. The Council will take no formal action during the work session.	

	7:00	1.	<u>CITY COUNCIL REGULAR MEETING:</u> Call to Order and Roll Call.
			<u>AWARD PRESENTATIONS:</u>
Peter Truax, Mayor	7:05 10mins	1. A.	• <i>"If I Were Mayor" 2021 Student Contest Winners</i>
	7:15 10mins	2.	<u>PUBLIC COMMENT:</u> Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda but not scheduled for a public hearing may be heard at this time. Please limit comments to two (2) minutes. Written comment may be submitted by 3:00 p.m. the day of the meeting to: CityCouncilors@forestgrove-or.gov .
	7:25 5mins	3.	<u>CONSENT AGENDA:</u> See Page 4
	7:30 5mins	4.	<u>ADDITIONS/DELETIONS:</u>
		5.	<u>PRESENTATIONS:</u> Each presenter is limited to ten (10) minutes to present, followed by five (5) minutes for questions and answers, unless additional time is granted by the Presiding Officer. The Council has reviewed each presentation, so highlight key points only. The Council will hold questions until the end. A two-minute reminder will be given to conclude remarks.
PowerPoint Presentation Bryan Pohl, Community Development Director	7:35 15mins	5. A.	• <i>Development Services Process Review Assessment, Aaron Baggarly, AICP, Matrix Consulting Group</i>
PowerPoint Presentation Gregory Robertson, Public Works Director	7:50 15mins	5. B.	• <i>Washington County Transportation Projects Update, Renus Kelfkens, P.E, Senior Project Manager</i> - <i>Gales Creek Road and Thatcher Road Intersection Realignment Project</i> - <i>Martin Road Widening and Roundabout Project</i>
PowerPoint Presentation Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	8:05 15mins	5. C.	• <i>Facilities Update</i> - <i>Development Services Annex</i> - <i>Police Facility</i>
PowerPoint Presentation Colleen Winters, Library Director	8:20 15mins	5. D.	• <i>Library Update</i>

City Councilors 8:35
 25mins

6. A. **COUNCIL COMMUNICATIONS:**
Please limit reports to three (3) minutes per person. A brief summary of matters of interest to the Council and to present Boards and Commission liaison reports.

Jesse VanderZanden, City Manager

6. B. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

6. C. **MAYOR'S REPORT:**

9:00

7. **ADJOURNMENT:**
-

Paul Downey, Administrative 9:00
Services Director 9:30

**WORK SESSION: CITY MANAGER PERFORMANCE
REVIEW CRITERIA & PROCESS**

No public comment will be taken. The Council will take no formal action during the work session.

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Executive Session (Labor) Meeting Minutes of April 12, 2021.
 - B. Approve City Council Regular Meeting Minutes of April 12, 2021.
 - C. Accept Committee for Community Involvement Meeting Minutes of March 2, 2021.
 - D. Accept Library Commission Meeting Minutes of March 17, 2021.
 - E. Accept Public Arts Commission Meeting Minutes of February 18, 2021.
 - F. Community Development Department Monthly Building Activity Informational Report for March 2021.
 - G. **RESOLUTION NO. 2021-21 AMENDING CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON MAY 10, 2021, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2021-19.**
 - H. Endorse New Liquor License Application:
 - 1) Guidettis Kitchen, 2004 Main Street, Unit 100, Off-Premises, Applicant: Mary Guidetti
 - I. Endorse Liquor License Renewal Applications for Year 2021:
 - 1) Mandarin China Restaurant, Limited On-Premises Sales
 - 2) Kaiser Brewing Company, LLC, Brewery Public House