



A place where families and businesses thrive.

Monday, March 15, 2021

City Council Regular Meeting Minutes

7:00 p.m., Zoom Community Auditorium

***Minutes are unofficial until approved by Council.
Council approved minutes as presented April 12, 2021.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:06 p.m. via Zoom Webinar Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City Council conducted the Council meeting in a “hybrid” format allowing the public to attend both virtual and in-person in the Community Auditorium as spaced allowed. Members of the public could observe the meeting **LIVE on Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming Channel 30. The Council accepted written comments on items not on the agenda submitted by 3:00 p.m. the day of the meeting.

ROLL CALL: COUNCIL PRESENT ATTENDED BY ZOOM WEBINAR: Donna Gustafson; Kristy Kottkey; Timothy Rippe; Mariana Valenzuela; Malynda Wenzl, Council President; and Mayor Peter Truax. **COUNCIL ABSENT:** Elena Uhing.

STAFF PRESENT ATTENDED BY ZOOM WEBINAR: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Patrick Fale, Interim Fire Chief; Bryan Pohl, Community Development Director; Collen Winters, Library Director (attendee); and Anna Ruggles, City Recorder (in the Community Auditorium).

ZOOM ATTENDEES: 5

2. PUBLIC COMMENT:

The following written e-mail correspondence was received by 3:00 p.m. and was distributed to Council in the Council Packet. An addendum was added to the Council Packet as outlined below.

	Name:	Subject:	Date:
1.	Brian Lindsey	Homeless camp on Hwy 47	03/05/2021
2.	Robin Linsley	Happy Headline	02/23/2021
3.	Hope Kramer	Town Hall Meeting Questions	03/09/2021
4.	Mike Abshier	Council Comment	03/09/2021
	Addendum		

5.	Lisa Wence	Thank you letter to Mayor & City Council	03/10/2021
6.	Clare Collins	Public Comment for Next Council Meeting	03/12/2021

The following testimony was heard in person:

- Brian Linsey, Forest Grove, addressed Council voicing safety concerns pertaining to the homeless encampments located north of Highway 47.
- Amanda Tardio, Forest Grove, addressed Council voicing safety concerns pertaining to the homeless encampments located north of Highway 47.

The following testimony was heard via Zoom:

- Mike Abshier, westside, Forest Grove, addressed Council voicing concerns pertaining to extending the light rail system westward to Forest Grove.

Mayor Truax responded with comments on Metro's Supportive Housing Services Measure, noting Washington County is conducting a presentation overview of Metro's Supportive Housing Services Measure and Local Implementation Plan Program this evening under Agenda Item 5. A. In addition, Mayor Truax reported that recent legislation (Martin v. City of Boise, 9th Circuit Case) prohibits criminalizing indigent, homeless people for sleeping outdoors on public property or clearing homeless encampments. In response to various Council inquiries pertaining to next steps, VanderZanden advised staff will coordinate a response and work through some of the issues.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (Council Goal-Setting Retreat Update) Meeting Minutes of February 8, 2021.
- B. Approve City Council Work Session (Homelessness Roles and Responsibilities) Meeting Minutes of February 8, 2021.
- C. Approve City Council Work Session (Council & Management Goal-Setting Retreat) Meeting Minutes of February 20, 2021.
- D. Approve City Council Work Session (Boards and Commissions Applicant Interviews and Appointments) Meeting Minutes of February 22, 2021.
- E. Approve City Council Work Session (Council Rules of Procedures) Meeting Minutes of February 22, 2021.
- F. Approve City Council Regular Meeting Minutes of February 22, 2021.
- G. Accept Economic Development Commission Meeting Minutes of July 9,

September 10, October 1, November 5, and December 3, 2020.

- H. Accept Parks and Recreation Commission Meeting Minutes of December 16, 2020.
- I. Accept Public Arts Commission Meeting Minutes of January 21, 2021.
- J. Accept Sustainability Commission Meeting Minutes of February 27, 2020.
- K. Community Development Department Monthly Building Activity Informational Report for February 2021.
- L. Proclamation National Community Development Week, April 5 – April 9, 2021.
- M. **RESOLUTION NO. 2021-14 MAKING APPOINTMENT TO COMMUNITY FORESTRY COMMISSION (CFC) (Jeremy Sapp, Term Expiring December 31, 2023).**
- N. **RESOLUTION NO. 2021-15 MAKING APPOINTMENT TO COMMUNITY POLICING ADVISORY COMMISSION (CPAC) (Jean Garcia, Pacific University, Term Expiring December 31, 2022).**
- O. **RESOLUTION NO. 2021-16 APPOINTING CITY AUDITOR FOR FISCAL YEAR ENDING JUNE 30, 2021 (SingerLewak, LLP).**
- P. **RESOLUTION NO. 2021-17 AMENDING CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON APRIL 12, 2021, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2021-12.**
- Q. **Endorse Liquor License Renewal Applications for Year 2021:**
 - 1) Kama Aina, Full On-Premises Sales
 - 2) La Hacienda, Limited On-Premises Sales
 - 3) McMenamins, Full On-Premises Sales
 - 4) Pac Thai, Limited On-Premises Sales
 - 5) The Growler Garage, Limited On-Premises Sales and Off-Premises Sales

MOTION: Councilor Rippe moved, seconded by Council President Wenzl, to approve the Consent Agenda as presented. **VOICE VOTE:** AYES: Councilors Gustafson, Kottkey, Rippe, Valenzuela, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. **MOTION CARRIED 6-0.**

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

- 5. A. **Supportive Housing Services (SHS) Local Implementation Plan (LIP) Review**
Joshua Crites, Washington County Department of Housing Services, Assistant Director, and Leslie Gong, Program Manager, presented a PowerPoint presentation overview of Metro's Supportive Housing Services (SHS) Measure and Local Implementation Plan (LIP) Program, noting the Measure was approved by Metro

region voters on May 19, 2020, which prioritizes funds for low income households and/or those with disabilities experiencing, or at risk of experiencing, long-term or frequent episodes of homelessness and in a manner that addresses racial disparities and racial equity. The funds will be distributed by Metro to the three counties within the Metro boundary proportionately by estimated revenue collection as follows: Multnomah County (45.33%), Washington County (33.33%), and Clackamas County (21.33%). Washington County anticipates \$38 million in Year 1, annual revenue estimated to be \$75 million by Year 3. Crites and Gong presented various slides, noting Washington County's LIP Draft will be available for Public Comment on March 10 – March 24, 2021. In conclusion of the above-noted presentation, Crites and Gong addressed various Council inquiries pertaining to using existing buildings, existing housing and homeless programs, and type of support services proposed in the program, such as mental health and addiction and recovery services.

5. B. COVID-19 (Coronavirus disease) Update

Interim Fire Chief Fale gave an update on COVID-19 Response and Washington County's current Situation Report (Moderate Risk) as well as vaccines and vaccination clinics and prioritization table. In response to holding public meetings in the Community Auditorium, Fale reported the capacity limits are currently based on square feet, noting the Community Auditorium capacity is currently 10 people. Fale noted it is recommended to work remotely, if able. In response to hosting a vaccination clinic in Forest Grove for residents who have limited access, Fale advised the County is partnering with community-based organizations to host regional vaccination clinics for those who have limited access, noting the City does not have licensed staff to administer vaccines. Residents can contact 211 for questions about vaccines and vaccination clinics.

6. RESOLUTION NO. 2021-18 AMENDING COUNCIL RULES SUBSECTIONS 6.4.2, PUBLIC COMMENT; 6.4.5, PRESENTATIONS; AND 6.4.9, COUNCIL COMMUNICATIONS; DELETING SUBSECTIONS 6.4.7, 7.1 AND 7.3 IN THEIR ENTIRETY; AND ADDING SECTION 18 PERTAINING TO INTERACTIONS WITH STAFF AND CITY ATTORNEY

Staff Report:

VanderZanden presented the above-noted proposed resolution for Council consideration, noting the resolution is amending Council Rules Subsections 6.4.2 (A – G), Public Comment; Amending 6.4.5, Presentations, and 6.4.9, Council Communications; Deleting Subsections 6.4.7 (Staff Presentations), 7.1 (Public Comment Generally), and 7.3 (Roster) in their entirety; and Adding Section 18 Interactions with Staff and City Attorney containing Subsections 18.1 Staff and 18.2 City Attorney as outlined in Exhibit A. VanderZanden reported Council met in work session on February 22, 2021, and discussed and reached consensus on the proposed changes in the Council Rules as outlined in Exhibit A. Staff is taking a

systemic and incremental approach to discussing each proposed rule revisions. In conclusion of the above-noted staff report, VanderZanden advised staff is recommending Council consider approving the proposed resolution as outlined in Exhibit A.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2021-18.

VanderZanden read Resolution No. 2021-18 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Gustafson, to approve Resolution No. 2021-18 Amending Council Rules Subsections 6.4.2, Public Comment; 6.4.5, Presentations; and 6.4.9, Council Communications; Deleting Subsections 6.4.7, 7.1 and 7.3 in their entirety; and Adding Section 18 Pertaining to Interactions With Staff and City Attorney.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Gustafson, Kottkey, Rippe, Valenzuela, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

7. A. COUNCIL COMMUNICATIONS:

Gustafson had nothing to report, noting she is excited about everything heard this evening.

Kottkey presented a PowerPoint highlighting updates, noting Rippe, Valenzuela and she recently visited Harvey Clarke Elementary third grade class. The thank you letters were referenced under Agenda Item 2. Public Comment. In addition, Kottkey reported touring Forest Grove Light and Power and meeting with their staff.

Rippe reported attending Forest Grove Rural Fire Protection District Board meeting and Forest Grove – Cornelius Chamber of Commerce Board meeting. Rippe reported attending Economic Development Commission (EDC) meeting, noting staff presented a presentation on the Festival Street Project. Rippe reported attending Sister Cities Committee (SCC) meeting, noting the 2021 Forest Grove Adult Delegation Visit to Nyuzen has been canceled due to COVID-19 pandemic. The 2021 Nyuzen Student Delegation Visit in the fall will likely be canceled as well due to COVID-19 pandemic. Rippe noted the SCC also discussed possibilities of a future second sister city with a Latin American country which would be established jointly with City of Cornelius as required in the Memorandum of Understanding. In addition, Rippe commented on the

American Rescue Plan Act and provided an update on Council Creek Trail, noting Washington County has assigned a project manager.

Uhing was absent.

Valenzuela reported on Centro Cultural-related activities and upcoming Public Arts Commission meeting.

Council President Wenzl reported attending Committee for Community Involvement (CCI) meeting, noting CCI is proposing to publish the Annual Town Meeting's (ATM) Questions with Answers from staff on the City's website. The list of questions were referenced under Agenda Item 2. Public Comment. Pohl noted the majority of the questions were answered by staff during the ATM's presentation. VanderZanden advised it would take a significant amount of staff time to write answers for each question, noting it would be best if CCI could filter/narrow questions with a common theme, to which Council concurred.

7. B. City Manager's Report:

VanderZanden referenced the City Manager's Report, dated March 15, 2021, which was included in the Council Packet. VanderZanden reported the Aquatic Center reopened to the public on March 1, 2021, and Forest Grove Library is considering reopening to the public; however, no date has been set. In addition, VanderZanden briefed Council on various updates on department-related activities and projects.

7. C. MAYOR'S REPORT:

Mayor Truax briefed Council on legislative-related bills and reported on the American Rescue Plan Act, which was signed into law on March 11, 2021, and will provide economic relief through direct allocations. In addition, Mayor Truax reported on Washington County-related matters of interest and updates.

8. ADJOURNMENT:

Mayor Truax adjourned the regular Council meeting at 9:08 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder