



A place where families and businesses thrive.

**City Council Work Session Minutes
Council Goal and Objectives Refinement**

**Monday, March 15, 2021
5:30 p.m., Zoom Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented April 12, 2021.***

1. ROLL CALL:

Mayor Peter Truax called the work session to order at 5:30 p.m. via Zoom Webinar Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the Work Session was conducted in a “hybrid” format allowing the public to attend virtually via **Zoom Webinar** and in-person in the Community Auditorium. Members of the public could observe the work session **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming Channel 30.

ROLL CALL: COUNCIL PRESENT ATTENDED BY ZOOM WEBINAR: Donna Gustafson; Kristy Kottkey; Timothy Rippe; Mariana Valenzuela; Malynda Wenzl, Council President; and Mayor Peter Truax. **COUNCIL ABSENT:** Elena Uhing.

STAFF PRESENT ATTENDED BY ZOOM WEBINAR: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director (attendee); Henry Reimann, Police Chief (attendee); Gregory Robertson, Public Works Director (attendee); Colleen Winters, Library Director (attendee); Anna Ruggles, City Recorder (in the Community Auditorium).

ZOOM ATTENDEES: 4

2. WORK SESSION: COUNCIL GOALS AND OBJECTIVES REFINEMENT

VanderZanden introduced Sara Wilson, SSW Consulting, who facilitated the February 8, 2021, pre-retreat work session and the Council and Management Retreat held on February 20, 2021. VanderZanden reported the purpose of the work session was to refine and prioritize the proposed Goals and Objectives for Fiscal Year 2021/22, noting this year, the Council identified 7 proposed Goals and 27 proposed Objectives, compared to 7 Goals and 34 Objectives in FY2020/21. The Council reviewed each of the 2020 Objectives, which resulted in some of the Objectives being removed as completed, revised or combined, resulting in a lower overall total than the previous year as shown in Attachment A of the presentation. VanderZanden and Wilson presented a PowerPoint presentation summary of the proposed Council Goals and Objectives for FY2021/22, including the iterative process behind each Goal and Objective as shown in Attachment A of the presentation,

and Graphic Notes from the Retreat that recapped the process to arrive at the proposed Goals and Objectives as shown in Attachment 2 of the presentation, noting the spreadsheet contains refinement notes to assist in the review process. In conclusion of the above-noted staff presentation, VanderZanden reported the Objectives will be scheduled as short-term (1-2 years) or long-term (3-5 years) based on Council's input on prioritization and available City resources and the Objectives will be assigned to pertinent Boards and Commissions and integrated into Department Work Plans (Staff lead and Timeline columns) and briefed in detail to Council during the budget process and budget priorities.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as the Council had an opportunity to review and discuss each of the 7 proposed Goals and 27 proposed Objectives identify for FY2021/22. At the Council Retreat, Council refined the 7 proposed Goals for FY2021/22 as follows:

GOAL 1: SUPPORT DIVERSITY, EQUITY, AND INCLUSION IN THE DELIVERY OF CITY SERVICES AND OPERATIONS

GOAL 2: ~~ENABLE HOUSING SUPPLY AND AFFORDABILITY~~ SUPPORT HOUSING STABILITY AND MITIGATION OF HOMELESSNESS

GOAL 3: ~~ENHANCE PARTNERSHIPS~~ SUPPORT COMMUNITY RECOVERY FROM THE PANDEMIC

GOAL 4: ~~IMPROVE INTERNAL AND EXTERNAL COMMUNICATIONS AND ENGAGEMENT~~ MAINTAIN FINANCIAL AND ORGANIZATIONAL SUSTAINABILITY

GOAL 5: ~~MAINTAIN FINANCIAL AND ORGANIZATIONAL SUSTAINABILITY THROUGH LONG-TERM PLANNING AND SUPPORT FOR ECONOMIC AND WORKFORCE DEVELOPMENT~~ IMPROVE COMMUNICATIONS AND ENGAGEMENT

GOAL 6: PROMOTE SUSTAINABLE TRANSPORTATION ALTERNATIVES AND ENHANCE MOBILITY

GOAL 7: EXPAND RECREATION OPPORTUNITIES

Wilson facilitated breakout sessions as Councilmembers prioritized each of the proposed 27 Objectives and provided real-time input (Refer to Attachment 1 of the minutes). At the conclusion of the above-noted exercise, Council's refinement and prioritization resulted in 27 **26** proposed Objectives (deleted 7.4, Provide mobile checkout spots for the Library, which will be forwarded to the Library Commission for a recommendation). In conclusion of the above-noted Council discussion, VanderZanden advised staff will bring back a proposed resolution for Council consideration adopting the Council Goals (7) and

Objectives (26) for Fiscal Year 2021/2022.

Council took no formal action nor made any formal decisions during the work session.

3. **ADJOURNMENT:**

Mayor Truax adjourned the work session at 6:40 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder