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CITY RECORDER USE ONLY:

AGENDA ITEM #: _____
MEETING DATE: 02/22/2021
FINAL ACTION: WORK SESSION

CITY COUNCIL MEMORANDUM

WORK SESSION:

TO: City Council

FROM: Jesse VanderZanden, City Manager

PROJECT TEAM: Anna D. Ruggles, CMC, City Recorder

DATE: February 22, 2021

SUBJECT: B/C Applicant Interview and Appointment Deliberations

BACKGROUND: Per City Council Rules, Section 14, the City shall solicit Boards and Commissions (B/C) applications. The City accepts applications all year long, however, applicants' interviews are normally conducted in the Fall. All applicants must be interviewed in order to be eligible for appointment. Staff is asking Council to interview two applicants out-of-cycle for the reasons stated below:

1. Jeremey Sapp – Community Forestry Commission (CFC) and Planning Commission (no vacancy). Application was received during open 2020 recruitment period, however, there was not sufficient time to conduct the interview during the recruitment period.

CURRENT STATUS: CFC has one vacancy (Term Expiring 12/31/2023)

2. Jean Garcia – Community Policing Advisory Commission (CPAC). Staff solicited applicant(s) to fill a vacancy for a Pacific University Representative on CPAC and the nomination didn't arrive until after the recruitment period.

CURRENT STATUS: There are three vacancies and one student advisory vacancy open for appointment on CPAC as listed below:

1. Pacific University (Term Expiring 12/31/2022)
2. Business Representative (Term Expiring 12/31/2023)
3. LGBTQ (Term Expiring 12/31/2023)
4. Student Member (Term Expiring 12/31/2022)

The CPAC bylaws are currently under review for proposed changes. There are currently four applicants on file, however, they are not specific to the above vacancies. Staff recommends these applicants be interviewed if/when CPAC bylaws changes are made.

STAFF RECOMMENDATION: Staff recommends City Council conduct its deliberations and consider making the above two appointments to fill the current B&C vacancies. Resolutions making formal appointments will be considered at a subsequent Council meeting.

ATTACHMENTS:

Attachment A: Applications

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[Home](#) > [Boards & Commissions Reappointment Application](#) > [Boards & Commissions Application](#) > [Webform results Application](#)

Submission information

Form: [Boards and Commissions Application](#) [1]

Submitted by Visitor (not verified)

Thu, 12/31/2020 - 5:06pm

192.168.4.254

5:30 pm

2/22/2021

CPAC

Contact Information

Ms.

Type First & Last Name

Jean Garcia

Home Address

19th Ave

City, State and Zip Code

Forest Grove, OR 97116

Mailing Address, if different

E-Mail Address

Telephone/Cell Phone Number

Employer

Pacific University

Work Telephone Number

Occupation/Profession

Director, Student Multi Cultural Center

Are you a student applicant? (Students must be high school grade level and residing or attending school in Forest Grove). Student appointees may serve on any board, except Budget Committee and Planning Commission.

If so, which grade level and school do you attend?

Do you reside within the City limits?

Yes

Years residing in Forest Grove.

Just moved into our house in mid December 2020

How did you hear of this opportunity?

From the Police Chief

Please rate the City's performance.

Good

What ideas do you have for improving "Fair" or "Poor" performance?

Hard for me to rate at this point. So far things seem ok.

Please select your top three preferences that fit with your schedule the best:

Community Policing Advisory Commission (Meeting date/time TBD)

What specific topics interest you that relate to the board(s)?

As a person of color I have an interest in equity and diversity issues. I believe that now is the time to start thinking about how to begin structuring our cities so that all people can feel safe . I think that this committee can help bridge policing and the community. I like the idea of involving our Latinx folks into these conversations and to create opportunities for them to have a vested interest in their neighborhoods. Eventually building trust is where we want to be.

I am excited that this committee is being formed!

What contributions do you hope to bring to the board(s)?

I can contribute ...

- a diverse perspective
- a new and fresh lense as I am a new person in the community
- bilingual
- compassion
- expertise in equity and inclusion topics
- excellent organizational skills
- good listener and in turn a good communicator

List your educational experience:

BS - Speech Language Pathology - PSU

MS - Post Secondary Adult and Continuing Education - PSU

PhD - Community College Leadership

List any community involvement, appointed offices, elected offices and/or affiliations:

Local area Board involvement -

Centro Cultural

CREATE

If not appointed at this time, may we keep your application on file?

Yes

By signing below, you are confirming that if appointed, you have sufficient time to devote to this responsibility and attend meetings.

Jean Garcia

Date

Thu, 12/31/2020

Source URL: <https://www.forestgrove-or.gov/node/17751/submission/15297>

Links

[1] <https://www.forestgrove-or.gov/bc/webform/boards-and-commissions-application>

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Submission information

Form: [Boards and Commissions Application](#) [1]

Submitted by Visitor (not verified)

Wed, 10/07/2020 - 11:45am

50.45.135.217

Contact Information

Mr.

Type First & Last Name

Jeremy Sapp

Home Address

Bluejay Ave

City, State and Zip Code

Forest Grove, OR. 97116

Mailing Address, if different

E-Mail Address

Telephone/Cell Phone Number

Employer

Weyerhaeuser

Work Telephone Number

Occupation/Profession

Forester

Are you a student applicant? (Students must be high school grade level and residing or attending school in Forest Grove). Student appointees may serve on any board, except Budget Committee and Planning Commission.

No

If so, which grade level and school do you attend?

Do you reside within the City limits?

Yes

Years residing in Forest Grove.

5:40 pm

212212021

CFC, PLC

6

How did you hear of this opportunity?

Through Utility Billing

Please rate the City's performance.

Good

What ideas do you have for improving "Fair" or "Poor" performance?**Please select your top three preferences that fit with your schedule the best:**

- Community Forestry Commission (3rd Wednesday, 5:15pm)
- Planning Commission (1st and 3rd Monday, 7pm)

What specific topics interest you that relate to the board(s)?

Urban tree care and maintenance in regards to the Forestry Commission.

The Planning Commission of great interest to me also.

What contributions do you hope to bring to the board(s)?

Thirteen years experience between Weyerhaeuser and Longview Timber a5 years of various forestry related jobs. I have worked both in NW Washington and here in NW Oregon.

List your educational experience:

B.S Forest Management - OSU

B.A. History - University of Montana

List any community involvement, appointed offices, elected offices and/or affiliations:

Upper Nehalem Watershed Council - served as secretary and treasurer.

Society of American Foresters - Newsletter and member

If not appointed at this time, may we keep your application on file?

Yes

By signing below, you are confirming that if appointed, you have sufficient time to devote to this responsibility and attend meetings.

Jeremy Sapp

Date

Wed, 10/07/2020

Source URL: <https://www.forestgrove-or.gov/node/17751/submission/14711>**Links**

[1] <https://www.forestgrove-or.gov/bc/webform/boards-and-commissions-application>