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CITY COUNCIL MEETING AGENDA

**MONDAY, NOVEMBER 9, 2020
COMMUNITY AUDITORIUM
1915 MAIN STREET**

**5:30 PM WORK SESSION (B/C APPLICANT RECRUITMENT INTERVIEWS)
7:00 PM CITY COUNCIL REGULAR MEETING
9:00 PM WORK SESSION (B/C APPOINTMENT DELIBERATIONS)**

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City Council is limiting in-person contact and social distancing. The Council work sessions and meetings will be conducted remotely by video conferencing. The public may attend and observe in the Community Auditorium. Social distancing protocols. However, the Council encourages the public to observe the meetings through technology rather than in person. The meetings will be televised live at the start time, or shortly thereafter, by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE [Channel 30](http://tvctv.org/?page_id=550) on their website. To view the recorded meeting, please visit: http://tvctv.org/?page_id=550. Written comments on an item not on the Council Agenda may be submitted by November 9, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov.

PETER B. TRUAX, MAYOR

**Malynda H. Wenzl, Council President
Kristy L. Kottkey, Councilor
Timothy A. Rippe, Councilor**

**Elena Uhing, Councilor
Mariana Valenzuela, Councilor
Adolph "Val" Valfre, Jr., Councilor**

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Citizen Communications: Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

Meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder
Jesse VanderZanden, City
Manager

5:30

WORK SESSION: BOARDS/COMMISSIONS (B/C)
APPLICANT RECRUITMENT INTERVIEWS

The City Council will convene and be video conferencing remotely during the above-noted work session. The Council will take no formal action during the work sessions.

6:50

RECESS BREAK

7:00

1. **REGULAR MEETING:**

Call to Order and Roll Call. The City Council will convene and be video conferencing remotely during the regular Council meeting.

SPECIAL RECOGNITIONS:

Tom Gamble, Parks and
Recreation Director

7:05
10mins

1. A.

- *Cindy Donovan, Parks and Recreation Department, Administrative Specialist II, Retirement, 25 Years of Service*

Colleen Winters, Library Director

7:15
10mins

1. B.

- *Forest Grove Library Foundation 20th Anniversary*

7:25
10mins

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. In the interest of time, please limit comments to two minutes. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* Written comments may be submitted by November 9, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov. Thank you.

7:35
5mins

3. **CONSENT AGENDA:** See Page 4

7:40
5mins

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:** None.

James, Reitz Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City
Manager

7:45
5mins

6. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2020-05 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLE 1 INTRODUCTION AND PROCEDURES, ARTICLE 3 ZONING DISTRICTS, ARTICLE 4 OVERLAY DISTRICTS AND ARTICLE 8 GENERAL DEVELOPMENT STANDARDS; FILE NO. 311-20-000165-PLNG**
(First Reading October 26, 2020)

Anna Ruggles, City Recorder Jesse VanderZanden, City Manager	7:50 5mins	7. <u>RESOLUTION NO. 2020-102 AUTHORIZING CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN FOREST GROVE / CORNELIUS CHAMBER OF COMMERCE, THE CITY OF FOREST GROVE, AND THE CITY OF CORNELIUS OUTLINING A FRAMEWORK FOR SISTER CITY RELATIONSHIPS</u>
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	7:55 5mins	8. <u>RESOLUTION NO. 2020-103 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF FOREST GROVE AND OREGON DEPARTMENT OF REVENUE RELATING TO CREDIT COLLECTION SERVICES</u>
Jesse VanderZanden, City Manager	8:00 10mins	9. <u>RESOLUTION NO. 2020-104 AMENDING COUNCIL RULES TO INCORPORATE AN INTRODUCTORY STATEMENT AND A REGULAR SESSION END TIME</u>
City Councilors	8:10 30min	10. <u>CITY COUNCIL COMMUNICATIONS:</u> (3 minutes per Councilor to report matters of interest to the Council)
Jesse VanderZanden, City Manager	8:40 5min	11. <u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	8:45 5min	12. <u>MAYOR'S REPORT:</u>
	<u>8:50</u>	13. <u>ADJOURNMENT:</u> <u>RECESS BREAK</u>

Anna Ruggles, City Recorder Jesse VanderZanden, City Manager	<u>9:00</u>	<u>WORK SESSION: BOARDS/COMMISSIONS (B/C) APPOINTMENT DELIBERATIONS TO FILL CURRENT VACANCIES</u> The City Council will convene and be video conferencing remotely during the above-noted work session. The Council will take no formal action during the work sessions.
	<u>9:30</u>	<u>ADJOURNMENT:</u>

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Regular Meeting Minutes of October 12, 2020.
 - B. Approve City Council Work Session (Boards/Commissions (B/C) Applicant Recruitment Interviews) Meeting Minutes of October 26, 2020.
 - C. Accept Parks and Recreation Commission Regular Meeting Minutes of September 16, 2020.
 - D. Accept Resignation of Lilly Meek from Sustainability Commission, Appointed 11/18 for term ending 12/31/22.
 - E. **RESOLUTION NO. 2020-105 AUTHORIZING THE CITY MANAGER TO EXTEND AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF FOREST GROVE; THE CITY OF HILLSBORO; THE CITY OF CORNELIUS; THE TUALATIN VALLEY FIRE AND RESCUE; BANKS FIRE DISTRICT NO. 13; CORNELIUS RURAL FIRE PROTECTION DISTRICT; FOREST GROVE RURAL FIRE PROTECTION DISTRICT; AND GASTON RURAL FIRE PROTECTION DISTRICT.**
 - F. **RESOLUTION NO. 2020-106 AMENDING THE CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON NOVEMBER 23, 2020, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2020-101.**